

TRANSPARENCY AUDIT REPORT OF PUBLIC AUTHORITIES

(Ministry of Human Resource Development-II)

Compiled by:

THE INDIAN LAW INSTITUTE
(Deemed University)

Bhagwan Das Road
New Delhi – 110001



THE INDIAN LAW INSTITUTE

(DEEMED UNIVERSITY)

Accredited with 'A' Grade by NAAC

AUDIT CERTIFICATE

This is to certify that Indian Law Institute has prepared this Transparency Audit Report of Public Authorities under Ministry of Human Resource Development-II. The Transparency Audit was done by a team of Research Scholars coordinated by Ms. Jupi Gogoi, Assistant Professor of the Institute.

The audit was carried out as per Central Information Commission (CIC) Auditing Standards for proactive disclosure by public authorities' upto February 2017. The audit covered compliance of facilities available to citizens for obtaining information for the concerned public authority u/s 4 (b) [i-xvii] of the Right to Information Act, 2005. There may be possibilities that some public authorities might have updated information in their respective websites subsequently. In case any such information reported to this Institute or CIC by concerned public authority, the Institute will incorporate the same in its subsequent audit.

(S.C. Prusty) Registrar



Name of Public Authority being audited: Indian Institute of Science Education and Research

Thiruvananthapuram www.iisertvm.ac.in/

Address: Computer Science Building, College of Engineering Trivandrum Campus,

Thiruvananthapuram,-Kerala 695016

Documents Referred: (List documents referred for the audit)

1. RTI MANNUAL

2. ACTS AND STATUTES

3.

4.

5.

'A' Category Parameters (High Importance)

							ar said and the sa
\$1.1	vo	, Para	meters	Requirements 2	Rating Scale	Score 4	Qealitadive Observations/ Remarks
P. C.W.	74.04	Language in v	which	a English	Language in which	1 ,	* *
1	-	Information N	tanual/		available:	10	
-		Handbook av		Language	Both English &		
1		Handbook av	allable	Luriguage	Vernacular: 2		
1	i i		ė		 In 1 language only: 		
	(S)			*	1		
					 Not available: 0 		·
_		Mihan was th	e information	o Annual updation	• During last 1 year:	0	INFORMATION NEEDS TO BE
2	- 1	Manual/ Hand		G / II II da a a passas .	2		DISCLOSED .
	534	to wearenesses that a second	JDOOK IASC		More than 1 year		
		updated?			ago: 1		
					Not updated at all:		
Į.					0	l	
3		Diccemination	n of information	Use of the most effective	Dissemination of	1	INFORMATION NEEDS TO BE
13			such form and	means of communication	information done	ļ	DISCLOSED ALSO IN THE
1		manner whic		like	using		MANNUAL
		accessible to		Notice boards	At least two		
		[Section 4 (3		□ Newspapers	effective means of	1	e .
1		[Section 4 (3)	Public announcements	communication	,	
				n Media broadcasts	. 2		•
			es es	n Internet or	• Only one means of		× 1
				Any other means	communication: 1		
	*			including	No means of		
	F			inspection of offices	communication used:		a in the state of the state of
			2	inspection of offices	0		
	<u> </u>	_		O	a Fully disclosed: 2	1	SAME AS ABOVE
4				Process of decision	Partially disclosed:		
		making proce		making	1		
1	en e	[Section_4(1)) (b) (iii)]	d Final decision making	n Not disclosed: 0	1	The second section is
	2			authority	i Not disclosed. O	-0	
		. 1		a Related provisions,		2 to x	
				acts,		s (f	
. S.				rules etc.			
				o Time limit for taking a	* . B * .	1	
				decision, if any	70.0		
		1		Charmels of	1		*
		* 9		supervision and			
			8	accountability.			그, 그를 가게 다른
*	i. Ye		n see	* \$3•€			

5	Norms for discharge of functions [Section 4(1)	functions/services	□ Fully disclosed: 2 □ Partially disclosed:	1	
	(b) (iv)]	offered Norms/standards for functions / service	e flot disclosed: 0		
		delivery Time-limits for achieving			
		the targets Reference document prescribing the norms			
6	Budget allocated to each agency including all plans, proposed expenditures and	☐ Total Budget for the Public Authority ☐ Budget for each	o Fully disclosed: 2 o Partially disclosed: 1	0	
	reports on disbursements made etc. [Section 4(1) (b) * (xi)]	agencyand plan & programmes proposed expenditures Revised budget for	ပ Not disclosed: 0		
		each agency, if any Report on disbursements made and			
		place where the related reports are available	,		.
7	Manner of execution of	name of the	□ Fully disclosed: 2		
8	subsidy programmes [Section 4(1) (b) (xii)]	Objective of the program	□ Partially disclosed: 1 □ Not disclosed: 0		
		Procedure to avail benefitsDuration of the		,	
		programme/scheme programme/scheme programme/scheme			g 4
		targets of the program Nature/scale of subsidy/amount allotted		n a	•
		 Eligibility criteria for grant 		***	
		of subsidy Details of beneficiaries of subsidy program	5		,
		(Number, profile etc.)			The second second

		•	İ	. !		2
		dget allocated to e	ach		Fully disclosed: 2	
16	Bu	ency including all		ublic Authority	Partially disclosed.	
- }	ag	ency including an		audost for each		e ·
- 1	(pr	oposed expenditur		gencyand plan &	Not disclosed: 0	
_1	re	ports on disbursen		igency and plant a	I I	
	lm	ade etc. [Section 4	K(1) (5) F	programmes	ļ	•
		i)]	1 10	Proposed expenditures	ļ	
	1,	נוני	1 1	Revised budget for	1	
	1			each		
4	4	30 S S	1 1	agency, if any		
5	16	či.				
-1				Report on	1	
	[disbursements made and		
- 1	1			place where the		
3.1	1		1 1	related reports are		
.]	1	w		available	•	
- 1	1			avallable		The state of the s
.]	ļ					
_ 		fanner of execution	n of	☐ Name of the	a Fully disclosed: 2	
- 7	1,	latillet of execution	1	programme or activity	: Partially disclosed:	
i		ubsidy programme	es (Section	programme of the	1	
7.1	4	(1) (b) (xii)]		Objective of the	not disclosed: 0	
	1			program	is two discloses.	
į	1			o Procedure to avail	Į.	
	ì		1	benefits	i	
				O Duration of the		
-	ļ			programme/scheme	1	
- 1	1			D Physical and financial	1	
	1			Priysical and inforcem		,
-	1		1	targets of the program	1	
				n Nature/scale of		4
	4		1	subsidy/amount allotted	1	
	- 1		1	a Eligibility criteria for	1	
	- 1		1			
- 1	j			grant	- P	
			1	of subsidy	. Y	
			1	Details of beneficiaries	•	
1				of subsidy program	1	· · · · · · · · · · · · · · · · · · ·
				(Number,		
				profile etc.)		
			1	profite etc.)	Į.	
- [10000				5. II. displaced: 3	0
~ .	8	Particulars of reci	pients of	o Concessions, permits	□ Fully disclosed: 2	
	~	concessions, perr	rits or	or authorisations grante	d a Partially disclosed:	
_		authorisations gra	ntod by the		1	
		authorisations gra	alited by the		Not disclosed: 0	
- 11		Public Authority [Section 4(1)	permit or authorisation	, 5	
	•	(b) (xiii)]				
				granted	.	
				o Eligibility criteria		
_ *-		The second secon		a Procedure for getting		
3.5				the concession/grant		
	ent en e			and/or permits or		A SAN THE RESIDENCE OF THE SAN
	9.12 ° 2	وحيدانية والمتابية	and the second	authorisations	1112 122 200 1	
٠ -	100			Name and address of		
		8.				
15	T 6	** **********************************		the recipients given		
				concessions/ permits o	5 法决定	
7.7	THE WAY		1	authorisations		
1				Date of award of	•	and the state of t
	202	No.		concessions/ permits o	r i iii	
٠.			1	authorisations	350	
				audionsadons	1000	
	<u>.</u>	1.00	1.0 × 800 0	. [
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-01			#1 #		1.4	
•			4.500	<u> </u>		
•	9	Are important po	olicies or	o Publish all relevant	At all times: 2	
	1	decisions which	affect public	facts	Sometimes: 1	
- ``,	19 17	Informed to ther	n? [Section	while formulating	Never: 0	~
401	9 0		Lacction	Important policies or		
igi il	* * *	4(1)(c)]	1	annuncing decisions		Anna and the state of the state of
			1	which affect		
	1		1			
				public		1

		At all times: 2	1 '	
or quasi-judicial decis communicated to affected persons [(d)]	ions taken, quasijudicial decisions to affected persons	Sometimes : 1	,	
CATEGORY SCORE [Sum of Scores ac	E (A) ross all A Category parameters]		10	
Maximum Possible	Category Score		18	
CATEGORY PERC	Scores across all `applicable' paramete NTAGE (A) Maximum Score Possible] x 100	215	56%	

B' Category Parameters (Medium Importance)

				The second secon	STATE OF THE PARTY	Valley allowable to the reality of
SCN6	Parameters	1	i Requirements 2	RatingScale	3.00 A	Remarks
1	Form of accessib	lity of		Information Manual	2	
1	Information Manu		- I I III CC I I I I I I I I I I I I I I	available in:		
	Handbook u/s 4			In Both Formats: 2		
				 In one format only: 	1	e r≐ ∴
		i l	•	1.		
1	i	ļ i		 Not available: 0 	1	
7			l			
+				<u> </u>		
2	Whether Informa	tion Manual/	• Free or	Cost at which	. 2	
1	Handbook availa		 At a reasonable cost of 	available:		
	cost or not		the .	• Free: 2		1
1		ř	medium *	 At Reasonable cost: 	· '	8
1				1		
Į			•	• At High cost: 0		
[
1	Rules; regulation	c -	c Title and nature of the	a Fully disclosed: 2	1	
3			record / manual /	Partially disclosed:		
1	instructions, mar	luais and		1		
İ	records for disch	arging	instruction Gist of contents	□ Not disclosed: 0°		. *
	functions [Section	n 4(1) (b)	B GISCOT CONTENIES	D NOCUISCIOSCU. V	÷	
	(v)]			8 11		
	,				1	,.
2.0				. *		5. 4.
				a **	*	
				C. II. dicelegade 2	- a	
4	Categories of do	cuments held	a Title of the document	Fully disclosed: 2		
1	by the		d Category of document	D Partially disclosed:		
	authority under	is control	o Custodian of the	1 Not disclosed: 0		
114	[Section 4(1)]	D.	document	CI NOCUISCIOSEU. O	3	
ila y	(b) (v()]					ļ.
		•	**************************************			1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1
			100		1.5%	
5	Information ava	lable in	Details of information	□ Fully disclosed: 2	0	the mannual should be clear.
1	electronic form [available in electronic	o Partially disclosed:	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	which part of the website
	(b)		form	1		provides for the disclosure of
	(xiv)]]		Name/title of the	D Not disclosed: 0		the particular parametre.
	(×(*)))		document/record/other	S TO CO SCIOLO I		
		1	information	•		
			a Location where			The second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second secon
, 6	Particulars of fac	ilities	□ Name & location of the	n Fully disclosed: 2	0	same as above
	avaliable to citiz		facility	□ Partially disclosed:		
1 .	obtaining inform		o Details of Information	1		
	4(1) (b) (xv)]		made available	D Not disclosed: 0		
			Working nours of the			¥r ing⊌t nakuet8
			facility			
			□ Contact Person &			
			contact		1	
L	1		Idataila Cabana Cau	<u> </u>		

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					U		
F	Such other inform	ation		⊃ Fully disclosed: 2	V		
	as may be prescri	bed under	uic	□ Partially		İ	
	Section 4(1)(b)	1 1	public authority	disclosed: 1			
	(xvii)	1 1	n Grievance redressal	□ Not disclosed: 0			
	((~***)		mechanisms				
		1	□ Details of				
- 1			applications received				
			under RTI and			i	14
~			information provided			1	
20			a List of completed			l	
	+	1	schemes/projects/prog				¥
			ram mes				
2			a List of			1	
			schemes/projects/prog		İ		
			ram mes underway			1	
أب			Details of all		1		
			contracts entered into				
		ļ		ľ			
4			including name of the contractor,				
		ľ	amount of contract				
	-		and period of			ļ	
			completion of contract.			1	
			a Any other				
	8 Receipt & Dispo	sal of RTI	Details of .	🖸 Fully disclosed: 2			
	applications		applications received	a Partially			
	upplications		under RTI and	disclosed: 1			
-			information provided	□ Not disclosed: 0	1		
75				16			
			4				
5	CATEGORY SCC	RE (B)	•		6	1	
• 1	Sum of Scores	across all E	Category parameters]		Ĺ	1	
	Maximum Possi	nio Catogor	v Score		16		
7.4	Maximum Possi	Scores a	cross all `applicable' par	rameters	1	Ì	
15	Sum of Maximu	III Scores a	CIOSS all applicable par		22.500		
	CATEGORY PER	CENTAGE ((B)		37.50%		
	[Total Score (B)	/ Maximum	Score Possible] x 100		<u> </u>	<u></u>	
		C' Catego	ry Parameters (Low I	mportance)			v e
*5		-		and the same			and the second second
-	SILNO - Parame	ters	Requirements	Rating Scale	Score :		ve Observations/
			1000	184 1813	4		Remarks
							Water State
7.13		and the state of	□ Name and address	= Fully disclosed:	2 1		A 11 (00)
di.	1 Particulars of it	S				0	
	organization, fu	nctions and	i of the 🎉 🎁	disclosed: 1			TO SOLL TO
	duties [Section	μ(τ) (b) (j)	organisation Head+of the	□ Not disclosed: 0			
**A			organisation		F.,	x .	
-			☐ Key Objectives	The Cartes			
			□ Functions and dutie	es			
			□ Organisation chart		e 10 10 10 10 10 10 10 10 10 10 10 10 10		• (8)
- 3			□ Any other details		.1		
Ŷ.,			Mily other details	No. apr			•
J. (1)					•		
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C' Category Parameters (Low Importance)

	SI Vereza	Parame	ters	** Kequirements	Rating Scale	Score	, Qualitative Observations/
		.		2			5
3	1.5			□ Name and address	□ Fully disclosed: 2	1	
		Particulars of it organization, fu			n Partially		
		duties [Section	4(1) (b) (l)]	organisation:	disclosed: 1		
				□ Head of the organisation	□ Not disclosed: 0		
4				□ Key Objectives	Super Assess		
	1.	i. •		□ Functions and duties			•
ź.	(m. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1.	. ***		Organisation chart			
		Eng. x y		□ Any other détails	16-34		•

 f	2	Powers & Duties			Fully disclosed: 2		
	-	officers & employ	ees c	"	n Partially		
ļ		[Section 4(1) (b)	(ii)] c	officers	disclosed: 1		
	1		1	administrative,	」Not disclosed: 0		
-			f	inancial & judicial)			
				Powers and duties			
7			1 1	of	1		
				other employees			
				Rules/orders under	j		
ì				which powers and			
1		n e					
	L 1 1			duties are			
3			1	derived			
	3	Particulars for a	lv l	Relevant rule,	□ Fully disclosed: 2	Ü	
٠.	٦	arrangement for		circular etc.	□ Partially		
À		consultation wit	1	o Arrangements for	disclosed: 1		
•	ļ			consultation with or	□ Not disclosed: 0		
*		representation t	17	representation by the	L Hot dibalasan	ļ	
		members of the		representation by the			
	ļ	relation to the fo		members of the public	7.8	ļ	\$
		of policy or impl	ementation	in			
4	1	thereof [Section		policy formulation /			
		(vii)]	1 .	policy implementation	ļ		
				□ Name of the Board,	□ Fully disclosed: 2	1	powers and functions all
	4	Boards, Council		Grandle of the board,		1	should be disclosed
	1	Committees and		Council, committee etc	disclosed: 1	1	
v		Bodies constitut	qua as per	□ Composition		1	
20	1	of the Public Au		a Powers & functions	□ Not disclosed: 0		
	İ	[Section 4(1) (I	þ) (viii)]	Whether their	p 15	1	
1	1.			meetings	ľ	-	
1	1			are open to the		İ	
		2		public?		i	
18 g	1	T .		 Whether the 		ļ	
(L)				minutes of		1	r.
	1	,		the meeting are open		1	
*				to the public			
' ند	1			 Place where the 			
				minutes if		1	
				open to the public are			
-				available?			
2						1	
<i>.</i>	1		, a 2 m				
13.	5	Directory of Off	icers and	□ Name and	☐ Fully disclosed: 2	2	and the second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second s
357.9	1	employees [Sec	tion 4(1)	designation	D Partially	J	أحياها أياس إلايما معالما
¥.		(b) (ix)]		□ Telephone, fax and	disclosed: 1		
	1.6	(0) (10)1	-	email	□ Not disclosed: 0		•
				ID			
ine.	63	Monthly Remur	eration	□ Name and	□ Fully disclosed: 2	2 0	
		received by off		designation of the	Partially		
3		employees ind	iding evetem		disclosed 1		
7.	1320	efficies ind	duling system		n Not disclosed: 0	1 17.0	
À.,		of compensation	Section	a Monthly	i Not disclosed. V	1. 10.00	
4.5		4(1) (b) (x)]		remuneration		3	galago te o
	1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1			□ System of			
· .		1		compensation as			g Apr Jegan San San A
_		1		provided by in its	* .	<u> </u>	

7	Names, designation other particulars of information office [Section 4(1) (b) (xvi)]	f public	designation of the Public Information Officer, Assistant Public Information Officer (s) & Appellate Authority a Address, telephone numbers and email ID	□ Fully disclosed: 2 □ Partially disclosed: 1 □ Not disclosed: 0		
			of each designated			
		CATEGORY SCORE (C)			6	
			s all C Category parame	ters	14	
	Maximum Possib Sum of Maximum		:			
	CATEGORY PER	ENTAGE		•	43.00%	

Generating the Final Score & Grade for the Public Authority

Sino	PERCENT		PERCENTAGE OBTAINED 2	WEIGHTAGE 3	WEIGHTED PERCENTAGES 2 * 3
1	A Category Parar	neters	56	U. 5	2824
2	B Category Para	neters	37.5	0.3	2.11.25 2.0 de 200
3	C Category Para	neters	43	0.2	8.6
	[Sun	of Weighte	FINAL SCORE d Percentages across A, B & C Car	tegories	4/14
	3			GRAD	E

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