

No. IISER (T)/Admn/010/2020

19 April 2020

OFFICE ORDER / कार्यालय आदेश

In compliance of the directives of Government of India, and in conformity with the COVID-19-containment guidelines issued by Government of Kerala on 17th April 2020, all the faculty members (Assistant Professors Grade I and above), and non-teaching staff in Pay Level 12 and above are required to report to their duties and execute their official assignments at IISER TVM campus with effect from April 21, 2020.

All section heads are to ensure the presence of staff up to 33% as per requirement of their respective sections on any given working day for smooth functioning of the divisions. Section and Departmental heads are required to come up with a roaster plan of working days for staff of their respective sections. The remaining staff will continue to work from home.

However, interactions with students will continue through online teaching only until further notice. Personnel involved in providing essential services will function as usual. No visitors will be allowed inside the campus.

Personnel, who have been directed by health officials for isolation, or having symptoms of fever should not come to the campus and have to apply for medical leave.

Everyone entering the campus will have to necessarily go through infrared body temperature scan both while entering into and leaving from the campus.

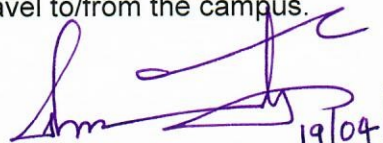
Those who have travelled outside Thiruvananthapuram any time after March 23rd, 2020 must provide their travel details, in case of teaching staff to DOFA@iisertvm.ac.in and to registraroffice@iisertvm.ac.in in case of non-teaching staff, by 5.00 PM today i.e April 19, 2020.

All employees are required to wear masks, maintain social distancing and follow all relevant guidelines, related to COVID -19, issued by the Government of India, the Government of Kerala and the institute while executing their duties.

All are advised to check their official emails and the institute website from time-to-time for further information.

As and when required, this office order may be produced along with IISER TVM official identify card as duty pass to the concerned authorities during your travel to/from the campus.




(Prof. Srinivasa Murty Srinivasula)
Professor-in-Charge (Administration) & Registrar
19/04/2020