

Indian Institute of Science Education and Research Thiruvananthapuram invites online application from eligible candidates for the following non-teaching positions on regular basis

Advt. No: IISER(T)/HR/001(II)/2025

Date: 14-12-2025

<b>Name of the Post:</b> Deputy Registrar	<b>No of Vacancies:</b> 1 (OBC-NCL)	<b>Group:</b> A
<b>Post Code:</b> 25-DR	<b>Maximum Age Limit:</b> 50 Years	<b>Pay Level in 7th CPC:</b> 12
<b>Essential qualification and experience</b> Master's degree with at least 55% marks or an equivalent grade in a point scale. <p style="text-align: center;">AND</p> <u>Experience:</u> 5 years' administrative experience as Assistant Registrar in Pay Matrix Level 10 (Pre-revised PB-3; GP 5400) or equivalent post in Government/Government Research Establishments/Universities/Statutory Organizations/Government Organization of high repute.		
<b>Desirable Qualification and Experience</b> <ul style="list-style-type: none"> <li>• Service in an equivalent HEI/CFTI/CU.</li> <li>• Experience in having handled different divisions such as General Administration, Finance &amp; Accounts, Stores &amp; Purchase, Academics section, Students Affairs, Registrar's Office etc.</li> </ul>		

<b>Name of the Post:</b> Assistant Registrar	<b>No of Vacancies:</b> 1 (UR)	<b>Group:</b> A
<b>Post Code:</b> 25-AR	<b>Maximum Age Limit:</b> 40 Years	<b>Pay Level in 7th CPC:</b> 10
<b>Essential qualification and experience</b> Master's degree with at least 55% marks or an equivalent grade in a point scale wherever grading system is followed. <p style="text-align: center;">OR</p> Five years of experience in Pay Level-7 or above OR 7 years of experience at Pay Level 6 or above as Superintendent/Section Officer/Private Secretary or equivalent post in handling Administrative/Finance & Accounting/ Academic/ Legal/ Statutory/ Audit/ Stores & Purchase/ Establishment matters in Central/State Government/Central/State funded Educational Institutes/Govt. Universities/Comparable Research Establishment and other Institution of Higher Education with Master's Degree.		
<b>Desirable Qualification and Experience</b> <ul style="list-style-type: none"> <li>• Service in an equivalent HEI/CFTI/CU.</li> <li>• Experience in having handled different divisions such as General Administration, Finance &amp; Accounts, Stores &amp; Purchase, Academics Section, Students Affairs, Registrar's Office etc.</li> </ul>		

<b>Name of the Post:</b> Principal Technical Officer	<b>No of Vacancies:</b> 1 (UR)	<b>Group:</b> A
<b>Post Code:</b> 25-PTO	<b>Maximum Age Limit:</b> 50 Years	<b>Pay Level in 7th CPC:</b> 12
<b>Essential qualification and experience</b> B.E./B.Tech or M.Sc. Degree/BS-MS, in relevant field with first class or equivalent grade and consistently excellent Academic record. <u>Experience:</u> 5 years of relevant experience in scientific/technical/ICT/other relevant areas in the post carrying Pay Level-11 or equivalent post.		
<b>Desirable Qualification and Experience</b> <ul style="list-style-type: none"> <li>• Experience in managing a Central Instrumentation Facility (CIF) or equivalent advanced research laboratory.</li> <li>• Exposure to analytical and characterization instruments such as NMR, Mass Spectrometer, HPLC, GC, SEM, TEM, XRD, AFM, and related equipment.</li> <li>• Experience in training users, preparing SOPs, and ensuring instrument uptime through preventive maintenance schedules.</li> <li>• Knowledge of laboratory safety standards, data acquisition systems, and instrument control software.</li> <li>• Ability to guide and supervise technical staff, coordinate with faculty and students, and support research projects requiring specialized instrumentation.</li> </ul>		

<b>Name of the Post:</b> Senior Technical Officer	<b>No of Vacancies:</b> 1 (UR)	<b>Group:</b> A
<b>Post Code:</b> 25-STO	<b>Maximum Age Limit:</b> 50 Years	<b>Pay Level in 7th CPC:</b> 11
<b>Essential qualification and experience</b> B.E./B.Tech. or M.Sc./BS-MS Degree, In relevant field with first class or equivalent grade and consistently excellent Academic record. <u>Experience:</u> 5 years of relevant experience in Scientific/Technical/ICT/other relevant areas in the post carrying pay level-10 or equivalent post.		
<b>Desirable Qualification and Experience</b> <ul style="list-style-type: none"> <li>• Experience in start-up incubation, technology transfer, innovation management, or R&amp;D project execution/coordination with familiarity in IP processes, proposal writing, etc. Strong communication and networking skills with the ability to interact with scientific community across diverse disciplines.</li> <li>• Experience in organizing technical workshops or entrepreneurship programs is an added advantage.</li> </ul>		

<b>Name of the Post:</b> Technical Officer	<b>No of Vacancies:</b> 1 (UR)	<b>Group:</b> A
<b>Post Code:</b> 25-TO	<b>Maximum Age Limit:</b> 40 Years	<b>Pay Level in 7th CPC:</b> 10
<b>Essential qualification and experience</b> B.E./B.Tech./M.C.A or M.Sc./BS-MS Degree, in relevant field with first class or equivalent grade and consistently excellent Academic record. OR 5 years of proven research/laboratory experience in relevant field, e.g. operation of scientific/technical equipment and support to academic and research framework of premier research and academic Institutes/Organizations with B.E./B.Tech./M.C.A or M.Sc./BS-MS Degree, In relevant field with first class or equivalent grade and consistently excellent Academic record.		
<b>Desirable Qualification and Experience</b> Exposure to analytical and characterization instruments such as NMR, Mass Spectrometer, HPLC, GC, SEM, TEM, XRD, AFM, and related equipment.		

<b>Name of the Post:</b> Veterinarian	<b>No of Vacancies:</b> 1 (UR)	<b>Group:</b> A
<b>Post Code:</b> 25-VET	<b>Maximum Age Limit:</b> 45 Years	<b>Pay Level in 7th CPC:</b> 10
<b>Essential qualification and experience</b> B.V.Sc. with 8 years of experience or M.V.Sc. (Veterinary/Pathology/ Microbiology/Virology/Medicine or equivalent qualifications) with 5 years' experience in handling experimental animals including breeding and maintenance of transgenic animals. The candidate should have a proven track record of working in an animal research facility, preferably linked to an academic institution.		

<b>Name of the Post:</b> Executive Engineer (Civil)	<b>No of Vacancies:</b> 1 (UR)	<b>Group:</b> A
<b>Post Code:</b> 25-EEC	<b>Maximum Age Limit:</b> 50 Years	<b>Pay Level in 7th CPC:</b> 11
<b>Essential qualification and experience</b> First class Bachelor's degree in Civil Engineering from a recognized University/Institute. <b>Experience</b> 10 years of experience at the level of Assistant Engineer or equivalent position in Pay Level-7 or above. OR 5 years of experience as Assistant Executive Engineer or equivalent position in Pay Level-10 in reputed Govt. Institutions/Public Works Organizations/PSUs etc., dealing in construction of building projects as per Govt./CPWD norms.		

<b>Name of the Post:</b> Nurse	<b>No of Vacancies:</b> 1 (UR)	<b>Group:</b> B
<b>Post Code:</b> 25-N	<b>Maximum Age Limit:</b> 38 Years	<b>Pay Level in 7th CPC:</b> 7
<b>Essential qualification and experience</b> Master's Degree (with 50% marks) in Nursing from recognized University/Institutions. OR First Class Degree in B.Sc. (Nursing) (4-year course) from a recognized Institute/University AND Should be registered as Nurses & Midwife in Indian Nursing Council/State Nursing Council. <b>Experience:</b> Minimum 3 years' clinical experience in minimum 50 bedded hospital recognized by Central/State Govt./Medical Council of India.		

<b>Name of the Post:</b> Nursing Assistant	<b>No of Vacancies:</b> 1 (UR)	<b>Group:</b> C
<b>Post Code:</b> 25-NA	<b>Maximum Age Limit:</b> 33 Years	<b>Pay Level in 7th CPC:</b> 5
<b>Essential qualification and experience</b> B.Sc. (Nursing) (4-year course) from a recognized Institute/University. Must be registered with the Indian Nursing Council/State Nursing Council. <b>Experience:</b> 5 years' clinical experience in minimum 50 bedded hospital Organizations in Central Govt./State Govt./Recognized Private Hospitals/Nursing Homes /Pharmacies etc.		

<b>Name of the Post:</b> Technical Assistant(Technical)	<b>No of Vacancies:</b> 1 (UR)	<b>Group:</b> B
<b>Post Code:</b> 25-TA-T	<b>Maximum Age Limit:</b> 35 Years	<b>Pay Level in 7th CPC:</b> 6
<b>Essential qualification and experience</b> B.E./B.Tech./Diploma in Engineering of 3 Years duration/MCA or M.Sc./BS-MS with at least 55% or equivalent in appropriate field OR Employees with 5 years' experience in relevant fields in software development/ hardware/ system administration/ IT and networking/ AV/AI/ Data Science and Engineering etc. in reputed private limited companies/ organizations/universities with B.E./B.Tech./Diploma in Engineering of 3 years duration/MCA or M.Sc./BS-MS with at least 55% or equivalent in appropriate field.		

<b>Name of the Post:</b> Superintendent	<b>No of Vacancies:</b> 2 (UR)	<b>Group:</b> B
<b>Post Code:</b> 25-SUP	<b>Maximum Age Limit:</b> 35 Years	<b>Pay Level in 7th CPC:</b> 6
<b>Essential qualification and experience</b> Master's Degree with 50% in any discipline from a recognized University/ Institute with excellent academic record or First class bachelor's degree or its equivalent from a recognized University or Institute in any discipline. OR 5 years of experience in Pay Level-5 or equivalent in the areas or function in Office administration/ establishment/ personnel/ facilities and service management/ finance and accounts/ engineering and estate management/academic administration (Student affairs including hostel administration)/ Legal/ Statutory/ Audit/ Stores & Purchase matters in Govt. / Public Sector/ Autonomous Organization/ Educational/ Training/ Scientific/ R&D/ Institution or comparable experience in reputed firm/organizations.		

<b>Name of the Post:</b> Senior Technical Assistant (Technical)	<b>No of Vacancies:</b> 1 (UR)	<b>Group:</b> B
<b>Post Code:</b> 25-STA-T	<b>Maximum Age Limit:</b> 38 Years	<b>Pay Level in 7th CPC:</b> 7
<b>Essential qualification and experience</b> B.E. /B. Tech. /Diploma in Engineering of 3 Years duration/ MCA or M.Sc/ B.S-M.S with at least 55% or equivalent in appropriate field. <b>Experience:</b> 5 years of experience in Pay Level-6 or above as Technical Assistant or equivalent posts OR 11 years of experience in Pay Level-5 or above as Junior Technical Assistant or equivalent posts in relevant fields in software development/hardware/system administration/IT and networking/AV/AI/ Data Science and Engineering etc. in reputed organizations/universities		
<b>Desirable Qualification and Experience</b> <ul style="list-style-type: none"> <li>Hands-on experience in software development including design, development, testing, deployment, and maintenance of web applications, automation tools, dashboards, portals, or enterprise software using modern programming languages</li> <li>System Administration Experience: covering desktops, laptops, servers, storage systems, peripherals, and campus-wide computing infrastructure. Managing Linux/Unix and Windows based servers</li> <li>Experience in maintenance and operation of Audio-Visual systems such as video conferencing, smart classrooms, lecture recording systems, auditorium AV systems etc.</li> </ul>		

<b>Name of the Post:</b> Senior Technical Assistant (Scientific)	<b>No of Vacancies:</b> 1 (UR)	<b>Group:</b> B
<b>Post Code:</b> 25-STA-S	<b>Maximum Age Limit:</b> 38 Years	<b>Pay Level in 7th CPC:</b> 7
<b>Essential qualification and experience</b> B.E. /B.Tech /Diploma in Engineering of 3 Years duration/MCA or M. Sc/ B.S-M.S with at least 55% or equivalent in appropriate field. <u>Experience:</u> 5 years of experience in Pay Level-6 or above as Technical Assistant or equivalent posts OR 11 years of experience in Pay Level-5 or above as Junior Technical Assistant or equivalent posts in field of laboratory e.g. operation of scientific/technical equipment and support to academic and research framework of premier research and academic institutes/organizations.		
<b>Desirable Qualification and Experience</b> <ul style="list-style-type: none"> <li>Hands-on experience in managing advanced teaching and research laboratories, including procurement, calibration, safety compliance, and maintenance of lab infrastructure.</li> <li>Exposure to analytical and characterization instruments such as NMR, Mass Spectrometer, HPLC, GC, SEM, TEM, XRD, AFM, and related equipment.</li> </ul>		

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<b>Name of the Post:</b> Senior Superintendent	<b>No of Vacancies:</b> 1 (UR)	<b>Group:</b> B
<b>Post Code:</b> 25-SS	<b>Maximum Age Limit:</b> 38 Years	<b>Pay Level in 7th CPC:</b> 7
<b>Essential qualification and experience</b> Master's Degree with 50% marks or equivalent grade OR Bachelor's Degree with First Class/equivalent grade, in any discipline from a recognized University / Institute. <u>Experience:</u> 5 years of experience in Pay Level-6 or above as Junior Superintendent or equivalent posts OR 11 years of experience in Pay Level-5 or above as Office Assistant/ Assistant or equivalent posts; in office administration/ establishment / personnel / facilities and service management / finance and accounts / engineering and estate management/academic administration (Student affairs including hostel administration) / Legal /Statutory / Audit/ Stores & Purchase matters in Govt. / Public sector / autonomous organization /educational / training / scientific/ R&D / Institution or comparable experience in reputed firm /organizations.		

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## General Conditions & Instructions:

1. The applicants must be citizens of India.
2. The advertised posts are as per Central Government pay scales in accordance with the 7th CPC and carry the usual allowances such as DA, HRA, Transport Allowance, etc.
3. The advertised posts are covered under the New Pension Scheme (NPS) of the National Pension System with benefits such as Medical Reimbursement, LTC, etc., as per Government of India norms.
4. Age relaxation shall be applicable as per the Government of India rules.
5. For Institute employees, there shall be no upper age limit. However, they must have at least one year of remaining service from the closing date of application submission until the date of superannuation.
6. The qualifications, experience claimed, and age limit prescribed will be considered as on the closing date of online submission of the application.
7. Apprenticeship, training, and similar engagements will not be counted as experience.
8. The prescribed qualifications and experience are minimum requirements. Mere possession of the same shall not automatically entitle a candidate to be called for further stages of selection. If the number of applications received is large, the Institute reserves the right to restrict the number of candidates called for the selection process based on higher qualifications/experience in Government sectors and/or other criteria. Applicants are advised to furnish and upload complete details of all qualifications and experience. Self-attested copies of the supporting documents along with copy of online application must be sent by post within the due date.
9. Experience certificates must be issued on the organization's letterhead and clearly mention the post held, nature of duties, period of employment, and pay scale/level. The certificate must bear the date, signature, name, and seal of the issuing authority.
10. Claims of equivalent pay will be computed based on the initial pay in Cell 1 of the relevant 7th CPC pay level or the minimum pay of the corresponding Central Government pay scale applicable during the claimed period. Candidates must submit an equivalency certificate issued by their present employer. Candidates serving under IDA pay pattern must ensure that the certificate explicitly states the corresponding Central Government pay level.
11. Candidates must disclose details of any penalties/punishments imposed on them or any disciplinary/inquiry proceedings initiated against them.
12. Persons with Disabilities (PwDs) must upload the relevant Disability Certificate issued as per the PwD Act, 1995 and the Rights of Persons with Disabilities Act, 2016.
13. Applications must be submitted online along with documents supporting educational qualifications and experience, as per instructions provided in the portal. Incomplete applications or those unsupported by relevant documents will be summarily rejected. Online applications will be considered only if the hard copies reach the Institute on or before the last date.
14. Candidates employed in Government/Semi-Government/Autonomous Bodies/PSUs must apply through proper channel and upload the No Objection Certificate (NOC) and Vigilance Clearance Certificate (VCC) issued by their current employer. They may, however, send advance copies of the application with all enclosures. The NOC and VCC must be produced at the time of Written Test and/or Interview; failing which, the candidature will be rejected.
15. As an Institute of National Importance, IISER TVM promotes inclusive and equitable opportunities for all Indian citizens. Candidates from across the country are encouraged to apply. Female candidates are particularly encouraged as the Institute promotes gender diversity.
16. Application fee: Rs.1000 for Group A posts (Sl. No. 01 to 07) Rs. 500 for Group B & C posts (Sl. No. 07 to 10) Fee must be paid online. Fee once paid will not be refunded. SC/ST, PwD, Women, and Ex-Servicemen candidates are exempted from payment of fee; proof must be uploaded.
17. Applications that are incomplete, not accompanied by required documents/photograph/application fee, or submitted after the deadline will be summarily rejected.
18. If any information furnished by a candidate is found to be false/incorrect at any stage, the candidature/appointment will be cancelled/terminated.
19. The Institute reserves the absolute right to cancel/withdraw/not fill any or all advertised posts at any stage of the recruitment process without assigning any reason. No correspondence will be entertained in this regard.
20. The decision of the competent authority shall be final and binding in all matters of recruitment, including eligibility, acceptance/rejection

21. Canvassing or bringing any influence in any form shall lead to disqualification.
22. The list of shortlisted candidates for Written Test/Interview will be published on the Institute website. Successful candidates will also be notified by email. No other communication will be issued. Hence, candidates must provide a functional email ID and mobile number and regularly check the Institute website for updates.
23. Shortlisted candidates must produce original documents in support of claims regarding reservation, educational qualification, date of birth, experience, etc., prior to the selection process. Candidates not producing the required original documents will not be permitted to participate.
24. In the case of a tie in the marks obtained in the written examination, the candidate senior in age shall be placed higher in merit, as per Government of India norms.
25. No TA/DA shall be paid for attending the selection process.
26. Service conditions will be governed by the NITSER Act and the IISER Statutes issued from time to time, and will be binding on the selected candidates.
27. Question papers of the written tests constitute a sensitive question bank for future recruitment and are therefore exempted from disclosure as a matter of policy.
28. The Institute reserves the right to revise/regularize/modify pay scales and other service conditions based on decisions of the Board of Governors, if required at a later stage.
29. Interested candidates may apply online under 'Openings' at the Institute website.

Link to Apply: <https://careers.iisertvm.ac.in/ntapp/index.php/application/login/10>

#### **Last Dates**

- **Online application submission:** 05.01.2026, 17:00 hrs
- **Receipt of hard-copy application with all documents:** 12.01.2026, 17:00 hrs

## How to Apply

### Step 1:

Register and create a User ID and Password for online application on the Institute website. Online applications can be submitted until **17:00 hrs on 05.01.2026**.

### Step 2:

Fill the online application form completely and submit it online. The form consists of six stages. You may save and edit before final submission. No changes are permitted after final submission.

### Step 3:

After submission, the payment gateway will open for payment of fee (Rs.1000 for Group A; Rs.500 for Group B & C posts). Fee is not applicable for SC/ST/PwD/Women/Ex-Servicemen candidates. Follow payment instructions carefully. Applications without fee payment will not be accepted.

### Payment Process:

- After final submission, the payment information will be displayed.
- Click "Proceed for Payment" to reach the SBI Payment Gateway.
- Complete payment through UPI/Internet Banking/Credit Card/Debit Card.
- Do not click "Refresh" or "Back".
- Upon successful payment, you will be redirected to the portal with confirmation displayed.
- Email confirmation will also be received.
- In case of deduction but unsuccessful transaction, recheck status after 30 minutes.
- For payment issues, write to [webprogrammer@iisertvm.ac.in](mailto:webprogrammer@iisertvm.ac.in).

### Step 4:

- Send the hard copy of the completed application along with self-attested copies of certificates for educational qualifications, date of birth, experience, and category claims through Registered/Speed Post in a sealed cover super scribed:  
"Application for the post of \_\_\_\_\_, Post Code \_\_\_\_\_" on or before 17:00 hrs on 12.01.2026 to the following address:
- Hard copy of applications for each post to be sent separately, if a candidate applies for more than one post.

The Registrar

IISER Thiruvananthapuram

Maruthamala P.O, Vithura

Thiruvananthapuram - 695551

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REGISTRAR,  
IISER Thiruvananthapuram