



Indian Institute of Science Education and Research
Thiruvananthapuram

भारतीय विज्ञान शिक्षा एवं अनुसंधान संस्थान तिरुवनंतपुरम

Maruthamala PO, Vithura, Thiruvananthapuram - 695551, Kerala, India.

Phone : 0471-2778031

Indian Institute of Science Education and Research Thiruvananthapuram invites online application from eligible candidates for the following non-teaching positions on regular basis

Advt. No: IISER(T)/HR/002/2026

Date: 22-10-2026

Name of the Post: Library Superintendent	No of Vacancies: 1 (UR)	Group: B
Post Code: 26-LS	Maximum Age Limit: 38 Years	Pay Level in 7th CPC: 07

Educational Qualification and Experience

Master's Degree in Library Science/Library and Information Science with 55% marks from a recognized University.

OR

Master's Degree in any discipline plus a Bachelor's degree in Library Science/Library and Information Science with 55% marks from a recognized University.

Experience: 5 years of experience in the field of Library & Information Science in Pay Level -6 or above in Digital Library Management / Library Automation and Library Networking in Central / State Govt. / Semi-Govt. / Govt. Autonomous Organizations / Govt. Universities / Institutions of Higher Education with Master's Degree in Library Science/Library and Information Science with 55% marks from a recognized University.

Desirable

Diploma/Certificate in Computer Application/ Digital Library Management/ Library Automation from a recognized Institute or enough working experience in Library Digitization and Library Networking.

Name of the Post: Senior Technical Assistant (Technical)	No of Vacancies: 1 (UR)	Group: B
Post Code: 26-STA-T	Maximum Age Limit: 38 Years	Pay Level in 7th CPC: 7

Essential qualification and experience

5 years of experience in Pay Level-6 or above as Technical Assistant or equivalent posts or 11 years of experience in Pay Level-5 or above as Junior Technical Assistant or equivalent posts in relevant fields in software development/hardware/system administration/IT and networking/AV/AI/Data Science and Engineering etc.in reputed organizations/universities with B.E. /B.Tech. /Diploma in Engineering of 3 Years duration/ MCA or M.Sc/ B.S-M.S with at least 55% or equivalent in appropriate field.

Desirable

Qualifications and experience/expertise in the field of Instrumentation / Electronics.

Name of the Post: Office Assistant (Multi-Skill)	No of Vacancies: 3 (UR: 1 No, OBC-NCL: 1No, SC: 1No)	Group: C
Post Code: 26-OA	Maximum Age Limit: 33 Years	Pay Level in 7th CPC: 05
Educational Qualification and Experience Bachelor's Degree with at least 55% marks in any discipline with excellent computer proficiency in Office Applications like Word, Excel, PowerPoint etc. Experience 5 years of relevant experience in handling office works & equipment/knowledge of computer applications/hospitality management/in any Central/State Govt. or similar organized services/Semi-Govt./PSU/Govt. Autonomous Organization/Govt. Universities/Govt. Institute of National Importance.		

Name of the Post: Junior Technical Assistant (Scientific)		
No of Vacancies: 2 (UR)	Group: C	
Post Code: 26-JTA-S	Maximum Age Limit: 33 Years	Pay Level in 7th CPC: 05
Educational Qualification and Experience Bachelor's Degree in Science/Technology/Engineering/Diploma in Engineering of 3 years' duration with at least 55% marks or equivalent. OR Employees with 3 years' relevant experience in Laboratory /Academic /Research /Establishment of National/International repute in handling scientific equipment related to the laboratories of Biological Sciences/Veterinary sciences /Chemistry/Physics/Earth & Environment Sciences/Computer Sciences. Bachelors' Degree in Science/Technology/Engineering/Diploma in Engineering of 3 years' duration with at least 55% marks or equivalent.		

Name of the Post: Junior Technical Assistant (Technical)		
No of Vacancies: 1 (UR)	Group: C	
Post Code: 26-JTA-T	Maximum Age Limit: 33 Years	Pay Level in 7th CPC: 05
Educational Qualification and Experience Bachelor's Degree in Science/Technology/Engineering/Diploma in Engineering of 3 years' duration with at least 55% marks or equivalent. OR Employees with 3 years' relevant experience in Laboratory /Academic /Research /Establishment of National/International repute in handling scientific equipment related to the laboratories of Computer Sciences /Electrical Engineering /Data Sciences. Virtual classroom/Computer networking and IT/E-Classroom/Audio Visual equipment/CCTV Networking etc. Bachelors' Degree in Science/Technology/Engineering/Diploma in Engineering of 3 years' duration with at least 55% marks or equivalent.		

General Conditions & Instructions:

1. The applicants must be citizens of India.
2. The advertised posts are as per Central Government pay scales in accordance with the 7th CPC and carry the usual allowances such as DA, HRA, Transport Allowance, etc.
3. The advertised posts are covered under the New Pension Scheme (NPS) of the National Pension System with benefits such as Medical Reimbursement, LTC, etc., as per Government of India norms.
4. Age relaxation shall be applicable as per the Government of India rules.
5. The crucial date for determining the age limit shall be the closing date for receipt of applications.
6. For Institute employees, there shall be no upper age limit. However, they must have at least one year of remaining service from the closing date of application submission until the date of superannuation.
7. The qualifications, experience claimed, and age limit prescribed will be considered as on the closing date of online submission of the application.
8. Apprenticeship, training, and similar engagements will not be counted as experience.
9. The prescribed qualifications and experience are minimum requirements. Mere possession of the same shall not automatically entitle a candidate to be called for further stages of selection. If the number of applications received is large, the Institute reserves the right to restrict the number of candidates called for the selection process based on higher qualifications/experience in Government sectors and/or other criteria. Applicants are advised to furnish and upload complete details of all qualifications and experience. Self-attested copies of the supporting documents must be sent by post within the due date.
10. Experience certificates must be issued on the organization's letterhead and clearly mention the post held, nature of duties, period of employment, and pay scale/level. The certificate must bear the date, signature, name, and seal of the issuing authority.
11. Claims of equivalent pay will be computed based on the initial pay in Cell 1 of the relevant 7th CPC pay level or the minimum pay of the corresponding Central Government pay scale applicable during the claimed period. Candidates must submit an equivalency certificate issued by their present employer. Candidates serving under IDA pay pattern must ensure that the certificate explicitly states the corresponding Central Government pay level.
12. Candidates belonging to OBC-NCL and applying against an OBC-NCL post must submit a valid OBC-NCL certificate in the prescribed Government of India format. The certificate should be valid as on the last date of submission of the application, or as per GoI rules in force from time to time, and should have been issued during the current or immediately preceding financial year for provisional consideration. However, the valid OBC-NCL certificate as per GoI rules must be produced at the time of joining, if selected.
13. Candidates must disclose details of any penalties/punishments imposed on them or any disciplinary/inquiry proceedings initiated against them.
14. Persons with Disabilities (PwDs) must upload the relevant Disability Certificate issued as per the PwD Act, 1995 and the Rights of Persons with Disabilities Act, 2016.
15. Applications must be submitted online along with documents supporting educational qualifications and experience, as per instructions provided in the portal. Incomplete applications or those unsupported by relevant documents will be summarily rejected. Online applications will be considered only if the hard copies reach the Institute on or before the last date.
16. If a candidate applies for more than one post, hard copy of applications for each post to be sent separately.
17. Candidates employed in Government/Semi-Government/Autonomous Bodies/PSUs must apply through proper channel and upload the No Objection Certificate (NOC) and Vigilance Clearance Certificate (VCC) issued by their current employer. They may, however, send advance copies of the application with all enclosures. The NOC and VCC must be produced at the time of Written Examination, failing which, the candidature will be rejected.
18. As an Institute of National Importance, IISER TVM promotes inclusive and equitable opportunities for all

Indian citizens. Candidates from across the country are encouraged to apply. Female candidates are particularly encouraged as the Institute promotes gender diversity.

19. Application fee: Fee of ₹ 500 must be paid online. Fee once paid will not be refunded. SC/ST, PwD, Women, and Ex-Servicemen candidates are exempted from payment of fee; proof must be uploaded.
20. Applications that are incomplete, not accompanied by required documents/ photograph/application fee, or submitted after the deadline will be summarily rejected.
21. If any information furnished by a candidate is found to be false/incorrect at any stage, the candidature/appointment will be cancelled/terminated.
22. The Institute reserves the absolute right to cancel/withdraw/not fill any or all advertised posts at any stage of the recruitment process without assigning any reason. No correspondence will be entertained in this regard.
23. The decision of the competent authority shall be final and binding in all matters of recruitment, including eligibility, acceptance/rejection of applications, equivalence of qualifications or experience, shortlisting criteria, and selection methodology.
24. Canvassing or bringing any influence in any form shall lead to disqualification.
25. The list of shortlisted candidates for Written Examination will be published on the Institute website. Successful candidates will also be notified by email. No other communication will be issued. Hence, candidates must provide a functional email ID and mobile number and regularly check the Institute website for updates.
26. Shortlisted candidates must produce original documents in support of claims regarding reservation, educational qualification, date of birth, experience, etc., prior to the selection process. Candidates not producing the required original documents will not be permitted to participate.
27. The selection process shall consist of a written examination of two hours' duration comprising objective-type questions, with only one correct answer for each question. The syllabus for the written examination will be communicated to the shortlisted candidates by email. The weightage assigned to each topic shall be determined by the paper setters.
28. Question papers of the written examination constitute a sensitive question bank for future recruitment and are therefore exempted from disclosure as a matter of policy.
29. In the case of a tie in the marks obtained in the written examination, the candidate senior in age shall be placed higher in merit, as per Government of India norms.
30. No TA/DA shall be paid for attending the selection process.
31. Service conditions will be governed by the NITSER Act and the IISER Statutes issued from time to time, and will be binding on the selected candidates.
32. The Institute reserves the right to revise/regularize/modify pay scales and other service conditions based on decisions of the Board of Governors, if required at a later stage.
33. Interested candidates may apply online under 'Openings' at the Institute website.

Link to Apply: <https://staffrecruit.iisertvm.ac.in/index.php/application/login/12>

Last Dates

- **Online application submission:** 11.11.2026, 17:00 hrs
- **Receipt of hard-copy application with all documents:** 18.11.2026, 17:00 hrs
- **Applications received after the due date will not be considered. The Institute will not be responsible for any postal delays.**

How to Apply

Step 1:

Register and create a User ID and Password for online application on the Institute website. Online applications can be submitted until **17:00 hrs on 11.11.2026**.

Step 2:

Fill the online application form completely and submit it online. The form consists of six stages. You may save and edit before final submission. No changes are permitted after final submission.

Step 3:

After submission, the payment gateway will open for payment of fee. Fee is not applicable for SC/ST/PwD/Women/Ex-Servicemen candidates. Follow payment instructions carefully. Applications without fee payment will not be accepted.

Payment Process:

- After final submission, the payment information will be displayed.
- Click "Proceed for Payment" to reach the SBI Payment Gateway.
- Complete payment through UPI/Internet Banking/Credit Card/Debit Card.
- Do not click "Refresh" or "Back".
- Upon successful payment, you will be redirected to the portal with confirmation displayed.
- Email confirmation will also be received.
- In case of deduction but unsuccessful transaction, recheck status after 30 minutes.
- For payment issues, write to **webprogrammer@iisertvm.ac.in**.

Step 4:

- Send the hard copy of the completed application along with self-attested copies of certificates for educational qualifications, date of birth, experience, and category claims through Registered/Speed Post in a sealed cover super scribed:

"**Application for the post of _____, Post Code _____**" on or before 18.11.2026 to the following address:

The Registrar

IISER Thiruvananthapuram

Maruthamala P.O, Vithura

Thiruvananthapuram - 695551

- If a candidate applies for more than one post, hard copy of applications for each post to be sent separately.