



भारतीय विज्ञान शिक्षा एवं अनुसंधान संस्थान
तिरुवनंतपुरम

INDIAN INSTITUTE OF SCIENCE EDUCATION AND RESEARCH
THIRUVANANTHAPURAM
MARUTHAMALA PO, VITHURA, THIRUVANANTHAPURAM Tel.: 0471-2778061,8146

RECRUITMENT OF LIAISON OFFICER (ON CONTRACT BASIS)

Applications are invited for the position of “ **LIAISON OFFICER** (on contract basis)”

Essential qualifications: Master’s Degree in Science/Arts/literature

Experience:

8+ years of total working experience in research and academic projects, including preparation of scientific/technical reports, experience in coordinating with government agencies, etc.

Desired qualifications:

Experience in liaising with international agencies.
Fluency in Hindi and Malayalam, in addition to English

Job Responsibilities:

- Assisting in preparation of academic or technical documents/reports to the ministry, preparation of memoranda of understanding with international and national institutions.
- Coordinating various activities with different sections of IISER and government departments.
- Assisting institution functionaries in smooth running of the institutional activities.

Remuneration: Rs. 55,000/- (Rupees fifty-five thousand only) per month (consolidated)

Age: Below 55 Years (Relaxation can be considered for candidates with exceptional records)

Duration: Duration of the appointment will be for 6 months initially, which may be extended depending on the performance and need of the institution

Candidates having the prescribed qualifications may send their resume along with scanned copies of certificates of qualifying degree and experience to hr@iisertvm.ac.in with subject “Application for Liaison Officer”. Application should be received on or before 25/10/2020 at 5.00 PM. The short-listed candidates will be called for interviews online. For further details please contact 0471-2778061.

Advt.No:12/2020-21

dated

13

October

2020

Registrar