QUOTATION DOCUMENT

Name of Bidder :

Sealed Quotations are invited on behalf of the Director, IISER TVM and will be received in the Office of the Project Engineer cum Estate Officer (I/C), IISER TVM, Vithura campus from agencies having similar experience in the relevant field for the following works at IISER TVM, Vithura Campus, Thiruvananthapuram District, Kerala.

Name of Work	Estimated Cost	EMD
Supply and Installation of Ducting and GI tray for the Air-Conditioning Unit at UPS Room, BSB 1103, IISER Thiruvananthapuram	***Rs 66,793/-***	***Rs 1,336/-***

The offer for the work shall remain open for acceptance for a period of 30 days from the date of opening of quotation and the work shall be completed within 20 days from the 10th day after the date of receipt of work order.

The filled & duly signed Quotation documents and Schedule of Quantities (SOQ) should always be placed in sealed cloth lined cover super-scribing the name of work will be received in the Office of the Project Engineer cum Estate Officer (I/C), IISER TVM, Maruthamala P.O., Thiruvananthapuram-695551 upto 02-12-2026 at 15.30 hrs and will be opened by authorized officer of IISER TVM on 02-12-2026 at 16.00 hrs in the presence of tenderers or their representatives who would like to be present. In case of representatives the Authorization letter should be produced to within the tender opening.

25.11.2026.

Project Engineer cum Estate Officer (I/C)
IISER TVM

Signature of the bidder with seal

GENERAL TERMS & CONDITIONS

1. The bidder should attach similar work completion certificate, GST registration details, PAN details or valid bidder enlistment certificate issued from IISER at the time of bidding.
2. Bidders are advised to go through the entire general terms and conditions of this tender carefully. The prices should be quoted in the format provided in Schedule of Quantities.
3. Bidders shall furnish the Earnest Money Deposit through SBI collect /Crossed Demand Draft in favour of IISER Thiruvananthapuram issued by any Nationalized Bank and endorsed by the Bank concerned at the disposal of the "IISER Thiruvanathapuram" for the work.
4. Quotations without EMD will be summerly rejected.
5. Rates quoted should be inclusive of GST and other charges if any. No extra shall be paid.
6. The materials used shall be strictly as per specification and approved makes mentioned in the BOQ and tested for its quality at site by the Engineer-Incharge.
7. The work shall be made at IISER TVM campus, Maruthamala PO Vithura.
8. The contractor should possess valid accidental insurance coverage for all personnel deployed by them (laborers, supervisors, engineers etc.) throughout the period of contract. Copy of the insurance must be submitted to the office prior to the commencement of work
9. Payment 100% within 30 days after completing the work.
10. A security deposit of 5% of the awarded value of work will be recovered from the RA/Final bill and the same will be released after the completion of Defect Liability Period (DLP) of 6 months.
11. Rates quoted by the Contractor in item rate tender in figures shall be accurately filled in MS excel spread sheet available in IISER website along with the document, so that there is no discrepancy between the rates written in figures and words. However, if a discrepancy is found, it will be dealt as follows:-
    i. In the case of any tender where unit rate of any item/items appears unrealistic, such tender will be considered as unbalanced and in case the tenderer is unable to provide satisfactory explanation, such a tender is liable to be disqualified and rejected.
    ii. All documents of the tender are to be read in conjunction with each other and rates quoted accordingly by the tenderer.

Signature of the bidder with seal