

**बिड दस्तावेज़ / Bid Document**

बिड विवरण / Bid Details	
बिड बंद होने की तारीख/समय / Bid End Date/Time	14-11-2025 13:00:00
बिड खुलने की तारीख/समय / Bid Opening Date/Time	14-11-2025 13:30:00
बिड पेशकश वैधता (बंद होने की तारीख से) / Bid Offer Validity (From End Date)	90 (Days)
मंत्रालय/राज्य का नाम / Ministry/State Name	Ministry Of Education
विभाग का नाम / Department Name	Department Of Higher Education
संगठन का नाम / Organisation Name	Indian Institutes Of Science Education And Research (iiser)
कार्यालय का नाम / Office Name	Thiruvananthapuram
कुल मात्रा / Total Quantity	72
वस्तु श्रेणी / Item Category	Executive Table (V3) (Q2) , Revolving Chair (V5) (Q2) , Chair (Without Wheels) for General Purpose (Q2)
एमएसएमई के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है / MSE Exemption for Years of Experience and Turnover	No
स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है / Startup Exemption for Years of Experience and Turnover	No
विक्रेता से मांगे गए दस्तावेज़ / Document required from seller	Certificate (Requested in ATC), OEM Authorization Certificate, Additional Doc 1 (Requested in ATC), Compliance of BoQ specification and supporting document *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेज़ों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेनू है / Do you want to show documents uploaded by bidders to all bidders participated in bid?	Yes (Documents submitted as part of a clarification or representation during the tender/bid process will also be displayed to other participated bidders after log in)
बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / Minimum number of bids required to disable automatic bid extension	3

बिड विवरण/Bid Details	
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / <b>Number of days for which Bid would be auto-extended</b>	7
ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / <b>Number of Auto Extension count</b>	1
बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled	No
बिड का प्रकार/Type of Bid	Two Packet Bid
प्राथमिक उत्पाद श्रेणी/Primary product category	Executive Table (V3)
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation	7 Days
निरीक्षण आवश्यक (सूचीबद्ध निरीक्षण प्राधिकरण /जेम के साथ पूर्व पंजीकृत एजेंसियों द्वारा)/Inspection Required (By Empanelled Inspection Authority / Agencies pre-registered with GeM)	No
मूल्यांकन पद्धति/Evaluation Method	Total value wise evaluation
मध्यस्थता खंड/Arbitration Clause	No
सुलह खंड/Mediation Clause	No

#### ईएमडी विवरण/EMD Detail

एडवाइजरी बैंक/Advisory Bank	State Bank of India
ईएमडी राशि/EMD Amount	57000

#### ईपीबीजी विवरण /ePBG Detail

एडवाइजरी बैंक/Advisory Bank	State Bank of India
ईपीबीजी प्रतिशत (%) /ePBG Percentage(%)	3.00
ईपीबीजी की आवश्यक अवधि (माह) /Duration of ePBG required (Months).	15

(a). जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित कैटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज प्रस्तुत करने है। एमएसई कैटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।/EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b). ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए। / EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

**लाभार्थी /Beneficiary :**

Director IISER TvM

Indian Institute of Science Education and Research Thiruvananthapuram (IISER-TVM), Maruthamala PO, Vithura, Thiruvananthapuram Kerala 695551

(Director Iiser TvM)

बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

**एमआईआई खरीद वरीयता / MII Purchase Preference**

एमआईआई खरीद वरीयता / MII Purchase Preference	Yes
मेक इन इंडिया विक्रेताओं को खरीद में प्राथमिकता, यदि उनका मूल्य $L1+X\%$ तक की सीमा में है / Purchase Preference to MII sellers available upto price within $L1+X\%$	20
मेक इन इंडिया खरीद में प्राथमिकता के लिए बिड की मात्रा का अधिकतम प्रतिशत / Maximum Percentage of Bid quantity for MII purchase preference	50
सार्वजनिक खरीद (मेक-इन-इंडिया को प्राथमिकता) आदेश 2017 के अनुसार केवल क्लास 1/क्लास 2 के स्थानीय आपूर्तिकर्ताओं को ही भागीदारी की अनुमति है दिनांक 16.09.2020 (समय-समय पर संशोधित एवं लागू) / Allow participation only from Class 1/Class 2 local suppliers as per the Public procurement(Preference to Make-in-india) order 2017 date 16.09.2020(as amended and applicable time to time)	Yes, in compliance with the MII ORDER : DPIIT Order(as amended and applicable time to time)

**एमएसई खरीद वरीयता/MSE Purchase Preference**

एमएसई खरीद वरीयता/MSE Purchase Preference	Yes
सूक्ष्म और लघु उद्यम मूल उपकरण निर्माताओं को खरीद में प्राथमिकता, यदि उनका मूल्य $L1+X\%$ तक की सीमा में हो / Purchase Preference to MSE OEMs available upto price within $L1+X\%$	15
सूक्ष्म और लघु उद्यम को खरीद में प्राथमिकता के लिए बिड की मात्रा का अधिकतम प्रतिशत / Maximum Percentage of Bid quantity for MSE purchase preference	25

1. Preference to Make In India products (For bids < 200 Crore):Preference shall be given to Class 1 local supplier as defined in public procurement (Preference to Make in India), Order 2017 as amended from time to time and its subsequent Orders/Notifications issued by concerned Nodal Ministry for specific Goods/Products. The minimum local content to qualify as a Class 1 local supplier is denoted in the bid document. If the bidder wants to avail the Purchase preference, the bidder must upload a certificate from the OEM regarding the percentage of the local content and the details of locations at which the local value addition is made along with their bid, failing which no purchase preference shall be granted. In case the bid value is more than Rs 10 Crore, the declaration relating to percentage of local content shall be certified by the statutory auditor or cost auditor, if the OEM is a company and by a practicing cost accountant or a chartered accountant for OEMs other than companies as per the Public

Procurement (preference to Make-in -India) order 2017 dated 04.06.2020. Only Class-I and Class-II Local suppliers as per MII order dated 4.6.2020 will be eligible to bid. Non - Local suppliers as per MII order dated 04.06.2020 are not eligible to participate. However, eligible micro and small enterprises will be allowed to participate .The buyers are advised to refer the OM No.F.1/4/2021-PPD dated 18.05.2023.

[OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017.

2. Purchase preference will be given to MSEs having valid Udyam Registration and whose credentials are validated online through Udyam Registration portal as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail themselves of the Purchase preference, the bidder must be the manufacturer / OEM of the offered product on GeM. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises and hence resellers offering products manufactured by some other OEM are not eligible for any purchase preference. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service and Buyer will decide eligibility for purchase preference based on documentary evidence submitted, while evaluating the bid. If L-1 is not an MSE and MSE Seller (s) has / have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such MSE Seller shall be given opportunity to match L-1 price and contract will be awarded for 25% (selected by Buyer) percentage of total quantity. The buyers are advised to refer the OM No. F.1/4/2021-PPD dated 18.05.2023 [OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if seller is validated on-line in GeM profile as well as validated and approved by Buyer after evaluation of documents submitted.

### Executive Table (V3) ( 7 pieces )

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

### तकनीकी विशिष्टियाँ /Technical Specifications

[\\* जेम कैटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
Table Understructure	<b>Material Type of Table Understructure</b>	Wooden/Engineer Wood Understructure
	<b>Material of Table Understructure</b>	MDF Board, Marine Ply, MR (Moisture Resistant) Ply, BWP Ply Or higher
	<b>Availability of modesty panel</b>	Yes
Generic	<b>Type of Executive Table</b>	Executive Table with Pedestal / Side Storage Unit
Table Top	<b>Table Top Material Type</b>	MDF Board, Marine Ply, BWP Ply, MR (Moisture Resistant) Ply Or higher
	<b>Table Top Thickness (Tolerance <math>\pm 5</math> mm)</b>	25 mm
	<b>Length of Table Top (Tolerance <math>\pm 50</math> mm)</b>	2100 mm
	<b>Depth of Table Top (Tolerance <math>\pm 20</math> mm)</b>	1050 mm
	<b>Height of Table Top Adjustable</b>	No

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
ERU	<b>Material Type of ERU</b>	MDF Board, Marine Ply, MR (Moisture Resistant) Ply, BWP Ply Or higher
	<b>Width of ERU (Extended Return Unit) (Tolerance ±20 mm)</b>	1200 mm
	<b>Depth of ERU (Extended Return Unit) (Tolerance ±20 mm)</b>	450 mm
	<b>Material of Door in ERU</b>	Particle Board
Keyboard Tray	<b>Availability of Keyboard Tray</b>	No
Colour and Warranty	<b>Warranty period (in number of months)</b>	48 Or higher (month)

#### Additional Specification Parameters - Executive Table (V3) ( 7 pieces )

Specification Parameter Name	Bid Requirement (Allowed Values)
Detailed Specification	As per the document in ATC

\* Bidders offering must also comply with the additional specification parameters mentioned above.

#### परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Darli K.G.	695551,Maruthamala.P.O, Vithura	7	30

#### Executive Table (V3) ( 10 pieces )

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

#### तकनीकी विशिष्टियाँ /Technical Specifications

[\\* जेम कैटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
Table Understructure	<b>Material Type of Table Understructure</b>	Wooden/Engineer Wood Understructure

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
	<b>Material of Table Understructure</b>	MDF Board, Marine Ply, MR (Moisture Resistant) Ply, BWP Ply Or higher
	<b>Availability of modesty panel</b>	Yes
Generic	<b>Type of Executive Table</b>	Executive Table with Pedestal / Side Storage Unit
Table Top	<b>Table Top Material Type</b>	MDF Board, Marine Ply, BWP Ply, MR (Moisture Resistant) Ply Or higher
	<b>Table Top Thickness (Tolerance <math>\pm 5</math> mm)</b>	25 mm
	<b>Length of Table Top (Tolerance <math>\pm 50</math> mm)</b>	1800 mm
	<b>Depth of Table Top (Tolerance <math>\pm 20</math> mm)</b>	900 mm
	<b>Height of Table Top Adjustable</b>	No
ERU	<b>Material Type of ERU</b>	MDF Board, Marine Ply, MR (Moisture Resistant) Ply, BWP Ply Or higher
	<b>Width of ERU (Extended Return Unit) (Tolerance <math>\pm 20</math> mm)</b>	1200 mm
	<b>Depth of ERU (Extended Return Unit) (Tolerance <math>\pm 20</math> mm)</b>	450 mm
	<b>Material of Door in ERU</b>	NA
Keyboard Tray	<b>Availability of Keyboard Tray</b>	No
Colour and Warranty	<b>Warranty period (in number of months)</b>	48 Or higher (month)

**Additional Specification Parameters - Executive Table (V3) ( 10 pieces )**

Specification Parameter Name	Bid Requirement (Allowed Values)
Detailed Specification	As per document in ATC

\* Bidders offering must also comply with the additional specification parameters mentioned above.

**परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

क्र.सं./S.No.	प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Darli K.G.	695551,Maruthamala.P.O, Vithura	10	30

### Revolving Chair (V5) ( 10 pieces )

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

### तकनीकी विशिष्टियाँ /Technical Specifications

[\\* जेम कैटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
GENERIC REQUIREMENTS	Type of Chair	Revolving Chair of Adjustable height with Wheels
CHAIR SEAT	Seat upholstery material	Leatherette
CHAIR BACKREST	Backrest Height (Low-back range: 200 - 400 mm, Mid-back range: 400 - 700 mm, High-back range: More than 700 mm)	Mid-back
	Locking available while tilting backrest	Yes
	Lumbar Support available in Seat Backrest	Yes
	Headrest available in Chair	No
CHAIR ARMREST	Armrest Available in the Chair	Yes

### Additional Specification Parameters - Revolving Chair (V5) ( 10 pieces )

Specification Parameter Name	Bid Requirement (Allowed Values)
Detailed Specification	As per document in ATC

\* Bidders offering must also comply with the additional specification parameters mentioned above.

प्रेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Darli K.G.	695551,Maruthamala.P.O, Vithura	10	30

### Chair (Without Wheels) For General Purpose ( 45 pieces )

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

#### तकनीकी विशिष्टियाँ /Technical Specifications

[\\* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
CHAIR BACKREST	Backrest Height (Low-back range: 200 - 400 mm, Mid-back range: 400 - 700 mm)	Low-back
	Lumbar Support available in Seat Backrest	Yes
CHAIR ARMREST	Armrest Available in the Chair	Yes
	Type of Armrest in Chair	Fixed armrest with Padding

### Additional Specification Parameters - Chair (Without Wheels) For General Purpose ( 45 pieces )

Specification Parameter Name	Bid Requirement (Allowed Values)
Detailed specification	As per document in ATC

\* Bidders offering must also comply with the additional specification parameters mentioned above.

#### प्रेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Darli K.G.	695551,Maruthamala.P.O, Vithura	45	30

### क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions



## 1. Generic

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity up to 25% of the contracted quantity during the currency of the contract at the contracted rates. The delivery period of quantity shall commence from the last date of original delivery order and in cases where option clause is exercised during the extended delivery period the additional time shall commence from the last date of extended delivery period. The additional delivery time shall be  $(\text{Increased quantity} \div \text{Original quantity}) \times \text{Original delivery period (in days)}$ , subject to minimum of 30 days. If the original delivery period is less than 30 days, the additional time equals the original delivery period. The Purchaser may extend this calculated delivery duration up to the original delivery period while exercising the option clause. Bidders must comply with these terms.

## 2. Scope of Supply

Scope of supply (Bid price to include all cost components) : Supply Installation Testing and Commissioning of Goods

## 3. Warranty

Warranty period of the supplied products shall be 1 years from the date of final acceptance of goods or after completion of installation, commissioning & testing of goods (if included in the scope of supply), at consignee location. OEM Warranty certificates must be submitted by Successful Bidder at the time of delivery of Goods. The seller should guarantee the rectification of goods in case of any break down during the guarantee period. Seller should have well established Installation, Commissioning, Training, Troubleshooting and Maintenance Service group in INDIA for attending the after sales service. Details of Service Centres near consignee destinations are to be uploaded along with the bid.

## 4. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

Technical Specifications

### **Annexure A**

<b>SINo</b>	<b>Designation</b>	<b>Exe. T able</b>	<b>Exe. Chair (Mid-Back)</b>	<b>Visitors Chair</b>	<b>LHS/RHS</b>
1	DoIP	1	1	3	RHS
2	DoFA	1	1	3	RHS
3	DoSA	1	1	3	LHS
4	DoRD	1	1	3	LHS
5	DoAA	1	1	3	LHS
6	Asso. DoAA	1	1	3	LHS
7	IT Coordinator	1	1	2	LHS

1	Joint Registrar Admin	1	0	3	RHS
2	Joint Registrar FA	0	0	3	-
3	DR F&A	1	0	2	RHS
4	Scientific Officer	1	1	2	RHS
5	AR P&S	1	0	3	RHS
6	Tech. Officer	1	0	2	RHS
7	AR Acad	1	0	2	LHS
8	AR RDC	1	0	2	LHS
9	AR Admin	1	0	2	LHS
10	Dy Librarian	1	1	2	LHS
11	Asst Librarian	1	1	2	LHS
	Total	17	10	45	

### **Annexure B**

- EXECUTIVE TABLE TYPE 01 (Qty - 07)
  - o Supply & Installation of executive table
  - o Table size should be 2100W x 1050D x 750Ht mm and Side Table 1200W x 500D x 750Ht +/- 1 mm.
  - o Primary Work Surface should be made of 25mm thick MDF one side pre-laminate board confirming to IS-14587:1998 with 0.4mm PVC membrane pressed on to top. Made of 25mm thick MDF one side pre-laminate board confirming to IS-14587:1998 with 0.4mm PVC membrane pressed on to top.
  - o Secondary Work Surface should be made of 25mm thick MDF one side pre-laminate board confirming to IS-14587:1998 with 0.4mm PVC membrane pressed on to top.
  - o Modesty Panel should be made of 25mm thick MDF one side pre-laminate board confirming to IS-14587:1998 with 0.4mm PVC membrane pressed on to top.
  - o Understructure should be made of 25mm Thick Pre-laminated twin board of E1-P2 grade and approved shade confirming to IS-12823:1990, Edge banded with matching 2 mm thick PVC lipping.
  - o Integrated Pedestal should be made of 25mm Thick Pre-laminated t

win board of E1-P2 grade and approved shade confirming to IS-12823:1990, Edge banded with matching 2 mm thick PVC lipping.

- o Drawer fronts should be made of 25mm thick MDF one side pre-laminate board confirming to IS-14587:1998 with 0.4mm PVC membrane pressed on to top. Pedestal construction is BOX+BOX+FILE type which uses powder coated, 400 MM long metal panel drawer slides. Drawer extension should be 325 MM. Drawers should have a soft closing & anti-slam mechanism.
- o Handles should be provided for ease of opening.
- o Pedestal should be provided with lock for security.
- o Product should be certified by Greenpro, Greenguard, Griha & Indoor Air Quality.

● EXECUTIVE TABLE TYPE 02 (Qty - 10)

- o Supply & Installation of executive table
- o Table size should be 1800W x 900D x 750Ht mm and Side Table 1200W x 500D x 750Ht +/- 1 mm.
- o Primary Work Surface should be made of 25mm thick MDF one side pre-laminate board confirming to IS-14587:1998 with 0.4mm PVC membrane pressed on to top. Made of 25mm thick MDF one side pre-laminate board confirming to IS-14587:1998 with 0.4mm PVC membrane pressed on to top.
- o Secondary Work Surface should be made of 25mm thick MDF one side pre-laminate board confirming to IS-14587:1998 with 0.4mm PVC membrane pressed on to top.
- o Modesty Panel should be made of 25mm thick MDF one side pre-laminate board confirming to IS-14587:1998 with 0.4mm PVC membrane pressed on to top.
- o Understructure should be made of 25mm Thick Pre-laminated twin board of E1-P2 grade and approved shade confirming to IS-12823:1990, Edge banded with matching 2 mm thick PVC lipping.
- o Integrated Pedestal should be made of 25mm Thick Pre-laminated twin board of E1-P2 grade and approved shade confirming to IS-12823:1990, Edge banded with matching 2 mm thick PVC lipping.
- o Drawer fronts should be made of 25mm thick MDF one side pre-laminate board confirming to IS-14587:1998 with 0.4mm PVC membrane pressed on to top. Pedestal construction is BOX+BOX+FILE type which uses powder coated, 400 MM long metal panel drawer slides. Drawer extension should be 325 MM. Drawers should have a soft closing & anti-slam mechanism.
- o Handles should be provided for ease of opening.
- o Pedestal should be provided with lock for security.
- o Product should be certified by Greenpro, Greenguard, Griha & Indoor Air Quality.

● Executive Mid Back Chair (Qty - 10)

- o Supply & Installation of executive mid back chair.
- o Chair seat & back should be made up of 1.2 +/- 0.1 cm thick hot-pressed plywood. The back foam should be designed with contoured foam

m lumbar support.

- o Chair seat should be made up of 1.5 +/-0.1cm. thick hot-pressed plywood described and upholstered with fabric upholstery covers and moulded polyurethane foam. The seat should be extra thick foam on front edge to give comfort to popliteal area. The Chair seat & back should have recron filling done for extra fluffiness and comfort.
- o Overall chair size should be 77W x 77D x 109Ht +/-1 cm.
- o High-resilience polyurethane (PU) should be provided in seat foam is moulded with density = 45+/-2 kg/m<sup>3</sup> and hardness load 14 +/- 2 kgf as per IS:7888 for 25% compression.
- o The armrest should be 3-way adjustable. It should be made of die-cast aluminium with a buffed finish, designed with up-down adjustment in 7 steps (7.0 +/- 0.5cm range) & it should be It has to & fro movement along with swivel adjustment.
- o The chair mechanism should be center tilt synchro mechanism with multi lock, 360-degree revolving type, 3 position locking with anti-shock mechanism & Tilt tension adjustment.
- o The chair height adjustment should be pneumatic and adjustment stroke of has an adjustment stroke of 9.5 +/- 0.3 cm.
- o The chair pedestal should be made of die-cast aluminium with a buffed finish. It should be fitted with 5 twin-wheel castors. The pedestal should have a pitch-centered diameter of 67.0 +/- 0.5 cm. The wheel castors should be twin and made of injection-molded black nylon.
- o Product should be certified by Greenpro, Greenguard, Aiota, Bifma level 2 & IAQ

#### ● Non-Revolving chair (Qty 45)

- o Supply & Installation of non-revolving chair
- o Overall size of chair should be 60.0 cm. (W) x 65.0 cm. (D) x 86 Ht +/- 1cm.
- o Chair upper structure should be in a single shell 1.2 +/-0.1cm. thick hot-pressed plywood with moulded polyurethane foam on top & backing foam on rear side. It is upholstered with leatherette fabric. The seat has extra thick foam on front edge to give comfort to popliteal area.
- o The moulded polyurethane foam should be of density 45+/-2kg/m<sup>3</sup>, and hardness load 16+/-2kgf as per IS:7888 for 25% compression.
- o The armrest top is moulded from polyurethane (PU) with metal inser

- t and mounted on to a tubular frame.
- o The tubular frame should be cantilever type & made of  $\varnothing 2.54 \pm 0.03$  cm x  $0.2 \pm 0.016$  cm thk MS ERW tube.
- o Product should be certified by Greenpro, Greenguard, Aiota, Bifma level 2 & IAQ

Additional Terms and Conditions: (Mandatory requirement to technically qualify)

1. Hard copy of EMD to be received before the technical bid opening date.
2. OEM Authorisation Certificate – As per attached format
3. OEM Specification of the offered item - catalogue to be uploaded
4. Compliance statement to all the specifications/features/terms and conditions of this tender enquiry
5. Details of local service centre. Toll-free number, Service escalation matrix with warehouse & service centre details. The Registration Certificate is also to be submitted as documentary evidence.
6. Colour options for the offered items.
7. Willingness to demonstrate the whole assembled product at the Consignee location.
8. Certifications sought under specification to be enclosed.
9. Copy of Bidder/OEM ISO 9001:2015, 14001:2015, 45001:2018 and 50001:2018 certifications from approved NABCB agencies.
10. OEM / Bidder details of previously executed similar projects during the preceding 3 financial years.
11. All Certificates should be verified from the issuing authority's website.
12. Warranty should be one year from date of acceptance.
13. The OEM/Bidder should be a member of BIFMA & Aiota, and a certificate should be mandatorily enclosed for technical qualification.

### **Manufacturer's Authorization Form**

To

Assistant Registrar,  
IISER Thiruvananthapuram,  
Maruthamala, Vithura, Kerala-695551,

Dear Sirs,

Ref. Your Tender document No....., dated .....

We, ....., who are proven and reputable manufacturers of ..... (name and description of the goods offered in the tender) having factories at....., hereby authorise Messrs..... (name and address of the agent) to submit a tender, process the same further and enter into a contract

with you against your requirement as contained in the above referred tender enquiry documents for the above goods manufactured by us.

We also hereby extend our full warranty, as applicable as per clause 16 of the General Conditions of Contract read with modification, if any, in the Special Conditions of Contract for the goods and services offered for supply by the above firm against this tender document.

Yours faithfully,

.....  
.....

[Signature with date, name, and designation]

for and on behalf of Messrs.....

[Name & address of the manufacturers]

*Note: This letter of authorisation should be on the letter head of the manufacturing firm and should be signed by a person competent.*

The Following are to be certified by the [bidders:-](#)

1. I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land and border with India. I certify that this bidder is not from such a company or, / if from such a country, has been registered with the Competent Authority (copy of the Registration Certificate enclosed). I hereby certify that this bidder fulfills all requirements in this regard and is eligible to be considered. [Where applicable, evidence of valid registration by the Competent Authority shall be attached.]”

2. I hereby certify that we are neither blacklisted by any Central/ State Government / Public Undertaking/ Institute nor is any criminal case registered / pending against the firm or its owner / partners anywhere in India. I also certify that the above information is true and correct in every aspect and in any case at a later date it is found that any details provided above are incorrect, any contract given to the above firm may be summarily terminated and the firm blacklisted.

3. **Declaration of Local Content (ON COMPANY LETTER HEAD)**

—  
(In case the procurement value is less than or equal to Rs. 10 Crores declaration to be given in Bidder's/Company's letter head and if more than Rs. 10 Crores declaration to be issued from the statutory auditor or cost auditor of the company (in case of companies from a practicing cost accountant or practicing chartered accountant (in respect of suppliers other than companies)

To,

The Director,

Indian Institute of Science Education and Research Thiruvananthapuram,

Subject: Declaration of local content and compliance of Public Procurement (Preference to Make in India) Order 2017 and its amendments regarding.

Sl No	Name of the goods /service/works	Category of the supplier (Class I / II / III)	Currency (must be in INR)	Local Content (%)	Location at which value addition is made	Country of Origin	Comply to the above referred rule (Yes / No)
1							

- “Local Content” means the amount of value added in India which shall, be the total value of the item being offered **(excluding net domestic indirect taxes)** minus the value of the imported content in the item (including all customs duties) as a proportion of the total value, in percent.
- False declarations will be in breach of Code of Integrity under Rule 175(1)(i)(h) of the General Financial Rules for which a bidder or its successors can be debarred for up to two years as per Rule 151(iii) of the General Financial Rules along with such other actions permissible under law.

Date:

Place:

**Signature with Date and Stamp of the Bidder**

.

**5. Buyer Added Bid Specific ATC**

Buyer uploaded ATC document [Click here to view the file.](#)

**अस्वीकरण/Disclaimer**

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

- Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
- Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
- Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
- Creating BoQ bid for single item.
- Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
- Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
- Floating / creation of work contracts as Custom Bids in Services.

8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
15. Buyer added ATC Clauses which are in contravention of clauses defined by buyer in system generated bid template as indicated above in the Bid Details section, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by GeM GTC.
16. In a category based bid, adding additional items, through buyer added additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogs or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

**All GeM Sellers / Service Providers are mandated to ensure compliance with all the applicable laws / acts / rules including but not limited to all Labour Laws such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972 etc. Any non-compliance will be treated as breach of contract and Buyer may take suitable actions as per GeM Contract.**

[यह बिड सामान्य शर्तों के अंतर्गत भी शासित है /This Bid is also governed by the General Terms and Conditions](#)

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---