

**Bid Document/ बिड दस्तावेज़**

| Bid Details/बिड विवरण   |   |
|---|---|
| <b>Bid End Date/Time/बिड बंद होने की तारीख/समय</b>  | 07-02-2025 15:00:00   |
| <b>Bid Opening Date/Time/बिड खुलने की तारीख/समय</b>   | 07-02-2025 15:30:00   |
| <b>Bid Offer Validity (From End Date)/बिड पेशकश वैधता (बंद होने की तारीख से)</b>  | 90 (Days)   |
| <b>Ministry/State Name/मंत्रालय/राज्य का नाम</b>  | Ministry Of Education   |
| <b>Department Name/विभाग का नाम</b>   | Department Of Higher Education  |
| <b>Organisation Name/संगठन का नाम</b>   | Indian Institutes Of Science Education And Research (iiser)   |
| <b>Office Name/कार्यालय का नाम</b>  | Thiruvananthapuram  |
| <b>क्रेता ईमेल/Buyer Email</b>  | buycon8.iiser.tvn@gembuyer.in   |
| <b>Total Quantity/कुल मात्रा</b>  | 1   |
| <b>Item Category/मद केटेगरी</b>   | Multifunction Machine MFM (V2) (Q2) ( PAC Only )  |
| <b>MSE Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से एमएसई छूट</b>   | No  |
| <b>Startup Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से स्टार्टअप छूट</b>   | No  |
| <b>Document required from seller/विक्रेता से मांगे गए दस्तावेज़</b>   | OEM Authorization Certificate<br>*In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer |
| <b>Do you want to show documents uploaded by bidders to all bidders participated in bid?/</b>   | Yes   |
| <b>Bid to RA enabled/बिड से रिवर्स नीलामी सक्रिय किया</b>   | No  |
| <b>Type of Bid/बिड का प्रकार</b>  | Single Packet Bid   |
| <b>Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय</b> | 5 Days  |
| <b>Inspection Required (By Empanelled Inspection Authority / Agencies pre-registered with GeM)</b>                                      | No  |

| Bid Details/बिड विवरण              |                             |
|------------------------------------|-----------------------------|
| Evaluation Method/मूल्यांकन पद्धति | Total value wise evaluation |
| Arbitration Clause                 | No                          |
| Mediation Clause                   | No                          |

#### EMD Detail/ईएमडी विवरण

|                             |                     |
|-----------------------------|---------------------|
| Advisory Bank/एडवाइजरी बैंक | State Bank of India |
| EMD Amount/ईएमडी राशि       | 10500               |

#### ePBG Detail/ईपीबीजी विवरण

|                   |    |
|-------------------|----|
| Required/आवश्यकता | No |
|-------------------|----|

(a). EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy./जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित केटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज प्रस्तुत करने हैं। एमएसई केटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।

(b). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable./ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए।

#### Beneficiary/लाभार्थी :

Director IISER TVM  
IISER TVM, Maruthamala, Vithura PO Thiruvananthapuram, Department of Higher Education, Indian Institutes of Science Education and Research (IISER), Ministry of Education  
(Director Iisertvm)

#### Reserved for Make In India products

|                                     |     |
|-------------------------------------|-----|
| Reserved for Make In India products | Yes |
|-------------------------------------|-----|

#### MSE Purchase Preference/एमएसई खरीद वरीयता

|   |     |
|---|-----|
| MSE Purchase Preference/एमएसई खरीद वरीयता | Yes |
|---|-----|

#### Details of the Competent Authority approval for PAC

Competent Authority Approval document for PAC : [View Document](#)

|                                    |                         |
|------------------------------------|-------------------------|
| Name of Competent Authority        | Shri Vijesh K           |
| Designation of Competent Authority | Sr. Technical Assistant |

|  |  |
|--|--|
| Office / Department / Division of Competent Authority            | IT   |
| CA Approval Number   | IISER/PUR/1292/VK/IT/24-25   |
| Competent Authority Approval Date                                | 2025-01-23 00:00:00  |
| Brief Description of the Approval Granted by Competent Authority | The performance of the konica equipment has been satisfactory across all departments. The machinery has proven to be reliable with minimal downtime thereby ensuring smooth operation. |

1. Bid reserved for Make In India products: : Procurement under this bid is reserved for purchase from Class 1 local supplier as defined in public procurement (Preference to Make in India), Order 2017 as amended from time to time and its subsequent Orders/Notifications issued by concerned Nodal Ministry for specific Goods/Products. However, eligible micro and small enterprises will be allowed to participate. The minimum local content to qualify as a class 1 local supplier is denoted in the bid document. All bidders must upload a certificate from the OEM regarding the percentage of the local content and the details of locations at which the local value addition is made along with their bid, failing which the bid is liable to be rejected. In case the bid value is more than Rs 10 Crore, the declaration relating to percentage of local content shall be certified by the statutory auditor or cost auditor, if the OEM is a company and by a practicing cost accountant or a chartered accountant for OEMs other than companies as per the Public Procurement (preference to Make-in -India) order 2017 dated 04.06.2020 . In case Buyer has selected Purchase preference to Micro and Small Enterprises clause in the bid, the same will get precedence over this clause.

2. Purchase preference will be given to MSEs having valid Udyam Registration and whose credentials are validated online through Udyam Registration portal as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail themselves of the Purchase preference, the bidder must be the manufacturer / OEM of the offered product on GeM. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises and hence resellers offering products manufactured by some other OEM are not eligible for any purchase preference. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service and Buyer will decide eligibility for purchase preference based on documentary evidence submitted, while evaluating the bid. If L-1 is not an MSE and MSE Seller (s) has / have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such MSE Seller shall be given opportunity to match L-1 price and contract will be awarded for 25% (selected by Buyer) percentage of total quantity. The buyers are advised to refer the OM No. F.1/4/2021-PPD dated 18.05.2023 [OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if seller is validated on-line in GeM profile as well as validated and approved by Buyer after evaluation of documents submitted.

## Multifunction Machine MFM (V2) ( 1 pieces ) ( Under PAC )

**(Minimum 50% Local Content required for qualifying as Class 1 Local Supplier)**

|              |                           |
|--------------|---------------------------|
| Bis Required | Yes                       |
| Make         | konicaminolta             |
| Model        | bizhub451itn1yearwarranty |

## Technical Specifications/तकनीकी विशिष्टियाँ

[\\* जेम कैटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

| Specification | Specification Name/विशिष्टि का नाम | Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य |
|---------------|------------------------------------|--|
|---------------|------------------------------------|--|

| Specification  | Specification Name/विशिष्टि का नाम  | Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य   |
|----------------|---|--|
| Generic        | <b>Print Technology</b>   | Laser  |
|                | Cartridge Technology  | Separate Drum and Toner  |
|                | <b>Type of Printing</b>   | Monochrome (Black), Colour Or higher   |
|                | Features  | Secure Print   |
|                | Operating System Compatibility  | Windows 10 and Above, Linux, Mac OS, Windows Server  |
| Printing       | <b>Print Paper Size</b>   | A4, A3 and Legal   |
|                | <b>Minimum Print Speed per Minute as per ISO/IEC 24734 in A4 Size-Monochrome (Black) (in PPM)</b> | 41 to 45, 46 to 50, 51 to 55, 56 to 60, 61 to 65, 66 to 70, 71 to 80, 81 to 90, 91 to 100, 101 to 120, 121 to 140, 141 to 160, 161 to 180 Or higher  |
|                | <b>Minimum Print Speed per Minute as per ISO/IEC 24734 in A4 Size-Colour (in PPM)</b>             | Not Applicable, 1 to 5, 6 to 10, 11 to 15, 16 to 20, 21 to 25, 26 to 30, 31 to 35, 36 to 40, 41 to 45, 46 to 50, 51 to 55, 56 to 60, 61 to 65, 66 to 70, 71 to 80, 81 to 90, 91 to 100, 101 to 120, 121 to 140, 141 to 160, 161 to 180 Or higher |
|                | <b>Minimum Speed per Minute as per ISO/IEC 24734 in A3 Size-Mono (in PPM)</b>                     | 21 to 25, 26 to 30, 31 to 35, 36 to 40, 41 to 45, 46 to 50, 51 to 55, 56 to 60, 61 to 65, 66 to 70, 71 to 80, 81 to 90 Or higher   |
|                | <b>Minimum Speed per Minute as per ISO/IEC 24734 in A3 Size-Color (in PPM)</b>                    | Not Applicable, 1 to 5, 6 to 10, 11 to 15, 16 to 20, 21 to 25, 26 to 30, 31 to 35, 36 to 40, 41 to 45, 46 to 50, 51 to 55, 56 to 60, 61 to 65, 66 to 70, 71 to 80, 81 to 90 Or higher  |
|                | <b>Auto Duplexing Printing/Coping (2-sided Feature)</b>   | Yes Or higher  |
| Scanning       | Maximum Scan Area (Platen/Flatbed Size)   | A4, A3 and Legal   |
|                | Scan To Functions   | Folder, Email  |
| PAPER HANDLING | <b>Original Document Feeder Type (For Scanning and Copying)</b>                                   | Single-Pass Document Feeders (SPDF) Or higher  |
|                | Number of Main Paper Tray   | 2  |
|                | Total Paper Tray Combined Capacity (Number) at 75 GSM   | 1001 to 2000, 2001 to 3000, 3001 to 5000 Or higher   |
| Connectivity   | <b>Connectivity</b>   | USB Port, Ethernet Port  |
| Performance    | Minimum Duty Cycle (Number of Prints/Month)   | 30,001 to 50,000, 50,001 to 80,000, 80,001 to 1,00,000, 1,00,001 to 1,20,000, 1,20,001 to 1,50,001, 1,50,001 to 2,00,000, 2,00,001 to 3,00,000, 3,00,001 to 5,00,000, 5,00,001 to 10,00,000, 10,00,001 to 15,00,000 Or higher                    |

**Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा**

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता                     | Quantity/मात्रा | Delivery Days/डिलीवरी के दिन |
|----------------|---|---------------------------------|-----------------|------------------------------|
| 1              | Darli K.G.  | 695551,Maruthamala.P.O, Vithura | 1               | 30                           |

**Special terms and conditions-Version:3 effective from 21-01-2025 for category Multifunction Machine MFM (V2)**

1.

| For Buyers  |   |   |
|-------------|---|---|
| 1           | Product Verification                              | The buyer/consignee shall verify the complete product details, including configuration, through the OEM website. The buyer/consignee should be able to perform these verifications without needing to create an account on the OEM website.   |
| 2           | Warranty  | <ol style="list-style-type: none"><li>1. The buyer may ensure that as soon as supplies are received, a request for a warranty certificate is made, along with logging into the OEM website/call centre to verify the certificate.</li><li>2. The product in GeM marketplace (Direct Purchase &amp; L1 purchase) comes with a standard warranty of 1 year only. Buyer may opt for bid/RA If the requirement is for more than 1 year warranty. Additionally, the buyer may opt for AMC/CMC services (<a href="https://mkp.gem.gov.in/services#!/browse/services_home_cu15054518/open">https://mkp.gem.gov.in/services#!/browse/services_home_cu15054518/open</a>), as per their requirement.</li><li>3. Buyer shall verify the actual number of prints completed by the Multifunction Machine Printer at the time of delivery (to ensure that the product has not been in use prior to delivery to the buyer) and may be verified using the Multifunction printer's built-in print counter or an equivalent tracking system as available with OEMs.</li><li>4. Buyer may please note that warranty does not cover any consumables i.e. Cartridges/Toner/Ink/Developer and such consumables.</li></ol> |
| For Sellers |   |   |
| 3           | OEM Website Link/Part No for product verification | The OEM shall provide the OEM website link to the buyer at the time of delivery. The offered model details/configuration should be available on the OEM's website. A device serial number must also be provided at the time of supply, which must also be mentioned on the product supplied. The buyer/consignee must be able to verify the complete product details, including configuration, through the provided OEM website link.   |
| 4           | Warranty  | <ol style="list-style-type: none"><li>1. The seller shall furnish a valid warranty Certificate/Tag in physical or digital format from the OEM to the purchaser, guaranteeing the product's coverage under the specified warranty terms. The warranty certificate should be verifiable through the OEM website/customer care centre.</li><li>2. The warranty period will be valid for the specified number of years or until the printer reaches the OEM-defined Minimum Number of Prints within the Warranty Period , whichever is earlier, i.e. once the printer meets either the Minimum Number of Prints within the Warranty Period or the time duration specified, the warranty coverage will end.</li><li>3. The actual number of prints completed by the printer during the warranty period may be verified using the printer's built-in print counter or an equivalent tracking system.</li></ol>  |

|   |  |   |
|---|--|---|
| 5 | Compliance of extended producer's responsibility | With effect from 1st April 2023, as per the E-waste rules 2022, EPR registration is mandatory for manufacturing entities. Therefore, all OEMs shall hold valid EPR registration, and the registration number should be reflected in the catalogue parameter. OEMs shall ensure compliance with all responsibilities as per EPR registration applicable from time to time. |
|---|--|---|

## Buyer Added Bid Specific Terms and Conditions/क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें

### 1. Generic

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity by up to 25% of the contracted quantity during the currency of the contract at the contracted rates. Bidders are bound to accept the orders accordingly.

### 2. Scope of Supply

Scope of supply (Bid price to include all cost components) : Supply Installation Testing and Commissioning of Goods

### 3. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

The following are to be certified by the bidders:-

1. I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India. I certify that this bidder is not from such a company or, if from such a country, has been registered with the Competent Authority (copy of the Registration Certificate enclosed). I hereby certify that this bidder fulfills all requirements in this regard and is eligible to be considered.
2. I hereby certify that we are neither blacklisted by any Central/ State Government / Public Undertaking/ Institution nor is any criminal case registered / pending against the firm or its owner / partners anywhere in India. I also certify that the above information is true and correct in every aspect and in any case at a later date it is found that any details provided above are incorrect, any contract given to the above firm may be summarily terminated and the firm blacklisted.

### Declaration of Local Content

-

(In case the procurement value is less than or equal to Rs. 10 Crores declaration to be given in Bidder's/Company's letter head and if more than Rs. 10 Crores declaration to be issued from the statutory auditor or cost auditor of the company (in case of companies from a practicing cost accountant or practicing chartered accountant (in respect of suppliers other than companies)

To,

The Director,

Indian Institute of Science Education and Research Thiruvananthapuram,

Maruthamala P.O., Vithura, Thiruvananthapuram, Kerala, India – 695551

Subject: Declaration of local content and compliance of Public Procurement (Preference to Make in India) Order 2017 and its amendments regarding.

| Sl No | Name of the goods/service/works | Category of the supplier (Class I / II / III) | Local Content (%) | Location at which value addition is made | Country of Origin | Comply to the above referred rule (Yes / No) |
|-------|---------------------------------|---|-------------------|--|-------------------|--|
| 1     |                                 |   |                   |  |                   |  |
|       |                                 |   |                   |  |                   |  |
|       |                                 |   |                   |  |                   |  |

- “Local Content” means the amount of value added in India which shall, be the total value of the item being offered (**excluding net domestic indirect taxes**) minus the value of the imported content in the item (including all customs duties) as a proportion of the total value, in percent.
- False declarations will be in breach of Code of Integrity under Rule 175(1)(i)(h) of the General Financial Rules for which a bidder or its successors can be debarred for up to two years as per Rule 151(iii) of the General Financial Rules along with such other actions permissible under law.

Date:

Place:

**Signature with Date and Stamp of the Bidder**

#### 4. Forms of EMD and PBG

Bidders can also submit the EMD with Payment online through RTGS / internet banking in Beneficiary name

IISER Thiruvananthapuram  
Account No.  
67362695720  
IFSC Code  
SBIN0070214  
Bank Name  
State Bank of India, Vithura  
Branch address  
State Bank of India, Vithura

Bidder to indicate bid number and name of bidding entity in the transaction details field at the time of on-line transfer. Bidder has to upload scanned copy / proof of the Online Payment Transfer along with bid.

## Disclaimer/अस्वीकरण

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.

3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

**All GeM Sellers / Service Providers are mandated to ensure compliance with all the applicable laws / acts / rules including but not limited to all Labour Laws such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972 etc. Any non-compliance will be treated as breach of contract and Buyer may take suitable actions as per GeM Contract.**

[This Bid is also governed by the General Terms and Conditions/ यह बिड सामान्य शर्तों के अंतर्गत भी शासित है](#)

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws./जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्यवाई का आधार होगा।

**---Thank You/धन्यवाद---**