

Self appraisal report for Year (2024-25)

Auditor Agency: Virender Kumar Bharti(Indian Institute of Mass Communication)

Ministry Name: Ministry of Education

Department Name: Department of Higher Education

Public Authority Name: Indian Institute of Science Education and Research Thiruvananthapuram

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1	Organisation and Function							
1.1	Particulars of its organisation,functions and duties[Section 4(1)(b)(i)]							
1.1.1	Name and address of the Organization	Fully Met	1.28	1.28	https://www.iisertvm.ac.in/pages/rti_act	Fully Met	1.28	Okay
1.1.2	Head of the organization	Fully Met	1.28	1.28	https://www.iisertvm.ac.in/pages/director	Fully Met	1.28	Okay
1.1.3	Vision, Mission and Key objectives	Fully Met	1.28	1.28	https://www.iisertvm.ac.in/files/get_file/73231e53eeef362c814c8522f5257286	Fully Met	1.28	Okay
1.1.4	Function and duties	Fully Met	1.28	1.28	https://www.iisertvm.ac.in/faculty/ https://www.iisertvm.ac.in/staff/altindex	Fully Met	1.28	Okay
1.1.5	Organization Chart	Fully Met	1.28	1.28	https://www.iisertvm.ac.in/file	Fully Met	1.28	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					s/read/organo gram2020122 4			
1.1.6	Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt	Fully Met	1.28	1.28	https://www.iisertvm.ac.in/pages/iiser_act_and_statutes https://www.iisertvm.ac.in/pages/board_of_governors https://www.iisertvm.ac.in/pages/senate https://www.iisertvm.ac.in/pages/finance_committee https://www.iisertvm.ac.in/pages/building_and_works_committee https://www.iisertvm.ac.in/staff/altindex https://www.iisertvm.ac.in/faculty/deans https://www.iisertvm.ac.in/faculty/hods https://www.iisertvm.ac.in	Fully Met	1.28	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					n/faculty/			
1.2	Power and duties of its officers and employees[Section 4(1) (b)(ii)]							
1.2.1	Powers and duties of officers (administrative, financial and judicial)	Fully Met	1.92	1.92	https://www.iisertvm.ac.in/staff/officers.htm https://www.iisertvm.ac.in/files/read/delegation_of_admn_fin_powers_300713.htm	Fully Met	1.92	Okay
1.2.2	Power and duties of other employees	Fully Met	1.92	1.92	https://www.iisertvm.ac.in/staff/nonofficers https://www.iisertvm.ac.in/files/read/powers-and-duties-2021-06-30	Fully Met	1.92	Okay
1.2.3	Rules/ orders under which powers and duty derived and exercised	Fully Met	1.92	1.92	https://www.iisertvm.ac.in/pages/iiser_act_and_statutes	Fully Met	1.92	Okay
1.2.4	Work allocation	Fully Met	1.92	1.92	https://www.iisertvm.ac.in/files/read/delegation_of_admn_	Fully Met	1.92	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					fin_powers_3 00713 https:// www.iisertvm. ac.in/staff/non officers https:// www.iisertvm. ac.in/files/read /powers-and-d uties-2021-06- 30			
1.3	Procedure followed in decision making process [Section 4(1)(b)(iii)]							
1.3.1	Process of decision making - Identify key decision making points	Fully Met	1.54	1.54	https://www.iisertvm.ac.in/files/read/rti2020/0406_1_3_i-1	Fully Met	1.54	Okay
1.3.2	Final decision making authority	Fully Met	1.54	1.54	https://www.iisertvm.ac.in/pages/board_of_governors	Fully Met	1.54	Okay
1.3.3	Related provisions, acts, rules etc.	Fully Met	1.54	1.54	https://www.iisertvm.ac.in/pages/iiser_act_and_statutes	Fully Met	1.54	Okay
1.3.4	Time limit for taking a decisions, if any	Fully Met	1.54	1.54	https://www.iisertvm.ac.in/pages/iiser_act_and_statutes https://www.iisertvm.ac.in/files/read/rti2020/0406_1_3_iv	Fully Met	1.54	Okay
1.3.5	Channels of supervision and accountability	Fully Met	1.54	1.54	https://www.iisertvm.ac.in/files/read/rti2020/0406_1_3_iv	Fully Met	1.54	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					ertvm.ac.in/pages/iiser_act_and_statutes https://www.iisertvm.ac.in/files/read/orgogram20201224 https://www.iisertvm.ac.in/files/read/delegation_of_admn_fin_powers_300713 https://www.iisertvm.ac.in/files/read/powers-and-duties-2021-06-30			

1.4 Norms for discharge of functions[Section 4(1)(b)(iv)]

1.4.1	Nature of functions/ services offered	Fully Met	1.54	1.54	https://academics.iisertvm.ac.in/programmes#tabs iisertvm:bsms https://academics.iisertvm.ac.in/programmes#tabs iisertvm:iphd https://academics.iisertvm.ac.in/programmes#tabs iis	Fully Met	1.54	Okay
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Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.4.2	Norms/ standards for functions/ service delivery	Fully Met	1.54	1.54	ertvm:phd https://academics.iisertvm.ac.in/programmes#tabs iisertvm:bsms	Fully Met	1.54	Okay
1.4.3	Process by which these services can be accessed	Fully Met	1.54	1.54	https://academics.iisertvm.ac.in/programmes#tabs iisertvm:bsms	Fully Met	1.54	Okay
1.4.4	Time-limit for achieving the targets	Fully Met	1.54	1.54	https://academics.iisertvm.ac.in/programmes#tabs iisertvm:bsms	Fully Met	1.54	Okay
1.4.5	Process of redressal of grievances	Fully Met	1.54	1.54	https://pgportals.gov.in/signin/ https://www.iisertvm.ac.in/pages/leadership-organization info@iisertvm.ac.in https://www.iisertvm.ac.in/pages/reaching_iiser_permanent_campus	Fully Met	1.54	Okay
1.5	Acts, rules, regulations, instructions, manuals and records for discharging functions[Section 4(1)(b)(v)]							
1.5.1	Title and nature of the record/ manual	Fully Met	2.6	2.60	https://www.iisertvm.ac.in	Fully Met	2.60	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	/instruction.				ertvm.ac.in/pages/iiser_act_and_statutes			
1.5.2	List of Acts, rules, regulations, instructions, manuals and records.	Fully Met	2.6	2.60	https://www.iisertvm.ac.in/pages/iiser_act_and_statutes https://www.iisertvm.ac.in/files/read/bs-ms-regulations-2020-21-20201128-1 https://www.iisertvm.ac.in/files/read/revised_bsms_curriculum_22jul2020 https://www.iisertvm.ac.in/files/read/iphdguidebook-2020-21 https://www.iisertvm.ac.in/files/read/revised_iphd-curriculum_2020-2021-v4 https://www.iisertvm.ac.in/files/read/iphd_regulations-2020-2021	Fully Met	2.60	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.5.3	Acts/ Rules/ manuals, etc.	Fully Met	2.6	2.60	https://www.iisertvm.ac.in/pages/iiser_act_and_statutes https://www.iisertvm.ac.in/files/read/bs-ms-regulations-2020-21-20201128-1 https://www.iisertvm.ac.in/files/read/revised_bsms_curriculum_22jul2020 https://www.iisertvm.ac.in/files/read/iphdguidebook-2020-21 https://www.iisertvm.ac.in/files/read/revised_iphd-curriculum_2020-2021-v4 https://www.iisertvm.ac.in/files/read/iphd_regulations-2020-2021	Fully Met	2.60	Okay
1.6	Categories of documents held by the authority under its control[Section 4(1)(b) (vi)]							
1.6.1	Categories of documents	Fully Met	3.85	3.85	https://www.iisertvm.ac.in/files	Fully Met	3.85	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					s/read/rti-cate gories-of-docu ments-2021-0 6-30			
1.6.2	Custodian of documents/categories	Fully Met	3.85	3.85	Registrar of the Institute is the custodian of all records.	Fully Met	3.85	Okay
1.7	Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section 4(1)(b)(viii)]							
1.7.1	Name of Boards, Council, Committee etc.	Fully Met	0.96	0.96	https://www.iisertvm.ac.in/pages/board_of_governors https://www.iisertvm.ac.in/pages/senate https://www.iisertvm.ac.in/pages/finance_committee https://www.iisertvm.ac.in/pages/building_and_works_committee https://www.iisertvm.ac.in/staff/altindex	Fully Met	0.96	Okay
1.7.2	Composition	Fully Met	0.96	0.96	https://www.iisertvm.ac.in/pages/iiser_act_and_statutes	Fully Met	0.96	Okay
1.7.3	Dates from which constituted	Fully Met	0.96	0.96	7th June 2012	Fully Met	0.96	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.7.4	Term/ Tenure	Fully Met	0.96	0.96	https://www.iisertvm.ac.in/pages/iiser_act_and_statutes https://www.iisertvm.ac.in/files/read/rti20200406_1_7_v	Fully Met	0.96	Okay
1.7.5	Powers and functions	Fully Met	0.96	0.96	https://www.iisertvm.ac.in/pages/iiser_act_and_statutes https://www.iisertvm.ac.in/files/read/rti20200406_1_7_v	Fully Met	0.96	Okay
1.7.6	Whether their meetings are open to the public?	Not Applicable	0	0	empty	Not Applicable	0	Okay
1.7.7	Whether the minutes of the meetings are open to the public?	Not Applicable	0	0	empty	Not Applicable	0	Okay
1.7.8	Place where the minutes if open to the public are available?	Not Applicable	0	0	empty	Not Applicable	0	Okay
1.8	Directory of officers and employees[Section 4(1) (b) (ix)]							
1.8.1	Name and designation	Fully Met	3.85	3.85	https://www.iisertvm.ac.in/faculty/ https://www.iisertvm.ac.in/staff/altindex	Fully Met	3.85	Okay
1.8.2	Telephone , fax and email ID	Fully Met	3.85	3.85	https://www.iisertvm.ac.in/faculty/ https://www.iisertvm.ac.in/staff/altindex	Fully Met	3.85	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					c.in/staff/altind ex			
1.9	Monthly Remuneration received by officers & employees including system of compensation[Section 4(1) (b) (x)]							
1.9.1	List of employees with Gross monthly remuneration	Fully Met	3.85	3.85	https://www.iisertvm.ac.in/files/read/faculty-pay-2025-march https://www.iisertvm.ac.in/files/read/non-faculty-pay-2025-march	Fully Met	3.85	Okay
1.9.2	System of compensation as provided in its regulations	Fully Met	3.85	3.85	compensation is given as per the GOI guidelines approved by the Board of Governors.	Fully Met	3.85	Okay
1.10	Name, designation and other particulars of Public Information Officers[Section 4(1) (b) (xvi)]							
1.10.1	Name and designation of the Public Information Officers (PIOs), Assistant Public Information Officer(s) & Appellate Authority	Fully Met	3.85	3.85	Mr S Harihara Krishnan Dyer, Registrar, Public Information Officer , IISER TVM, Maruthamala P.O, Vithura Grama Panchayath, Thiruvananthapuram	Fully Met	3.85	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL	
					uram-695551 Ph:0471-2778 164 pio@iisert vm.ac.in Registrar Appellate Authority IISER TVM, Maruthamala P.O, Vithura Gramma Panchayath, T hiruvananthap uram-695551 Ph:0471-2778 006/2778044 r egistrar@iisert vm.ac.in				
1.10.2	Address, telephone numbers and email ID of each designated official.	Fully Met	3.85	3.85	Mr S Harihara krishnan Dy. Registrar, Public Information Officer , IISER TVM, Maruthamala P.O, Vithura Gramma Panchayath, T hiruvananthap uram-695551 Ph:0471-2778	Fully Met	3.85	Okay	

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL	
					164 pio@iisertvm.ac.in Registrar Appellate Authority IISER TVM, Maruthamala P.O, Vithura Gramam Panchayath, Thiruvananthapuram-695551 Ph:0471-2778006/2778044 registrar@iisertvm.ac.in				
1.11	Number of employees against whom disciplinary action has been proposed/ taken (F No. 1/6/2011- IR dt. 15.4.2013)								
1.11.1	Number of employees against whom disciplinary action has been (i) Pending for minor penalty or major penalty proceedings	Fully Met	3.85	3.85	Nil	Fully Met	3.85	Okay	
1.11.2	(ii) Finalised for minor penalty or major penalty proceedings	Fully Met	3.85	3.85	Nil	Fully Met	3.85	Okay	
1.12	Programmes to advance understanding of RTI(Section 26)								
1.12.1	Educational programmes	Fully Met	1.92	1.92	4th Regional Workshop towards implementation of online RTI application portal organized by DoP&T, Govt.	Fully Met	1.92	Okay	

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
2.1	Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc.[Section 4(1)(b)(xi)]							
2.1.1	Total Budget for the public authority	Fully Met	10	10.00	https://www.iisertvm.ac.in/pages/annual_report	Fully Met	10.00	Okay
2.1.2	Budget for each agency and plan & programmes	Fully Met	10	10.00	https://www.iisertvm.ac.in/files/read/annual-accounts-2023-24	Fully Met	10.00	Okay
2.1.3	Proposed expenditures	Fully Met	10	10.00	https://www.iisertvm.ac.in/files/read/annual-accounts-2023-24	Fully Met	10.00	Okay
2.1.4	Revised budget for each agency, if any	Fully Met	10	10.00	https://www.iisertvm.ac.in/files/read/annual-accounts-2023-24	Fully Met	10.00	Okay
2.1.5	Report on disbursements made and place where the related reports are available	Fully Met	10	10.00	https://www.iisertvm.ac.in/pages/annual_report	Fully Met	10.00	Okay
2.1.6	Information related to procurements- (a) Notice/tender enquires, and corrigenda if any thereon, (b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, (c) The works contracts concluded – in any such combination of the above-and, (d) The rate/ rates and the total	Fully Met	10	10.00	The Institute carries out all the procurements and works through e-procurement	Fully Met	10.00	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	amount at which such procurement or works contract is to be executed.				portal. The details of tenders, work awarded, names of suppliers/contractors, rates and total amount at which such procurement or work contract is executed can be obtained from the following link. The details on tenders can also be obtained from the Institute website under link https://www.iisertvm.ac.in/tenders/active_tenders			
2.2	Foreign and domestic tours(F.No. 1/8/2012- IR dt. 11.9.2012)							
2.2.1	Budget	Not Applicable	0	0	empty	Not Applicable	0	Okay
2.2.2	Foreign and domestic tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the Heads of the Department.- (a) Places visited, (b) The	Fully Met	20	20.00	https://www.iisertvm.ac.in/files/read/rti-travel-expenses-	Fully Met	20.00	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	period of visit, (c) The number of members in the official delegation, (d) Expenditure on the visit				details-24-25			
2.3	Manner of execution of subsidy programme [Section 4(i)(b)(xii)]							
2.3.1	Name of the programme of activity	Not Applicable0	0	empty	Not Applicable0	Okay		
2.3.2	Objective of the programme	Not Applicable0	0	empty	Not Applicable0	Okay		
2.3.3	Procedure to avail benefits	Not Applicable0	0	empty	Not Applicable0	Okay		
2.3.4	Duration of the programme/ scheme	Not Applicable0	0	empty	Not Applicable0	Okay		
2.3.5	Physical and financial targets of the programme	Not Applicable0	0	empty	Not Applicable0	Okay		
2.3.6	Nature/ scale of subsidy /amount allotted	Not Applicable0	0	empty	Not Applicable0	Okay		
2.3.7	Eligibility criteria for grant of subsidy	Not Applicable0	0	empty	Not Applicable0	Okay		
2.3.8	Details of beneficiaries of subsidy programme (number, profile etc)	Not Applicable0	0	empty	Not Applicable0	Okay		
2.4	Discretionary and non-discretionary grants [F. No. 1/6/2011-IR dt. 15.04.2013]							
2.4.1	Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institutions	Not Applicable0	0	empty	Not Applicable0	Okay		
2.4.2	Annual accounts of all legal entities who are provided grants by public authorities	Not Applicable0	0	empty	Not Applicable0	Okay		
2.5	Particulars of recipients of concessions, permits of authorizations granted by the public authority[Section 4(1) (b) (xiii)]							
2.5.1	Concessions, permits or authorizations granted by public authority	Not Applicable0	0	empty	Not Applicable0	Okay		
2.5.2	For each concessions, permit or authorization granted - (a) Eligibility criteria, (b) Procedure for getting the concession/ grant and/ or permits of authorizations, (c) Name and address of the recipients given concessions/ permits or authorizations, (d) Date of award of concessions/ permits of authorizations	Not Applicable0	0	empty	Not Applicable0	Okay		
2.6	CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2013]							
2.6.1	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the Parliament.	Fully Met	50	50.00	https://www.iisertvm.ac.in/pages/annual_report	Fully Met	50.00	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL	
Total			130	130		130	130		
3 Publicity and Public interface									
3.1 Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation there of [Section 4(1)(b)(vii)] [F No 1/6/2011-IR dt. 15.04.2013]									
3.1.1	Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens	Fully Met	12.5	12.50	The Act and Statues of the Institute are framed by the Parliament and is available under the link https://www.iisertvm.ac.in/pages/iiser_act_and_statutes https://www.iisertvm.ac.in/files/read/bs-ms-regulations-2020-21-20201128-1 https://www.iisertvm.ac.in/files/read/revised_bsms_curriculum_22jul2020 https://www.iisertvm.ac.in/files/read/iphdguidebook-2020-21.html	Fully Met	12.50	Okay	

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					rtvm.ac.in/files/read/revised_iphd-curriculum_2020-2021-v4 https://www.iisertvm.ac.in/files/read/phyd_regulations-2020-2021			
3.1.2	a) Arrangements for consultation with or representation by members of the public in policy formulation/ policy implementation, (b) Day & time allotted for visitors,(c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants	Fully Met	12.5	12.50	https://www.iisertvm.ac.in/pages/iiser_act_and_statutes 9AM to 5.30PM Mr S Hariharakrishnan Dy. Registrar, Public Information Officer , IISER TVM, Maruthamala P.O, Vithura Grama Panchayath, Thiruvananthapuram-695551 Ph:0471-2778164 pio@iisertvm.ac.in	Fully Met	12.50	Okay
3.1.3	Public- Private Partnerships (PPP)- Details of	Not Applicable	0	0	empty	Not Applicable	0	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	Special Purpose Vehicle (SPV), if any							
3.1.4	Public- Private Partnerships (PPP)- Detailed project reports (DPRs)	Not Applicable0	0	empty	Not Applicable0		Okay	
3.1.5	Public- Private Partnerships (PPP)- Concession agreements.	Not Applicable0	0	empty	Not Applicable0		Okay	
3.1.6	Public- Private Partnerships (PPP)- Operation and maintenance manuals	Not Applicable0	0	empty	Not Applicable0		Okay	
3.1.7	Public- Private Partnerships (PPP) - Other documents generated as part of the implementation of the PPP	Not Applicable0	0	empty	Not Applicable0		Okay	
3.1.8	Public- Private Partnerships (PPP) - Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government	Not Applicable0	0	empty	Not Applicable0		Okay	
3.1.9	Public- Private Partnerships (PPP) -Information relating to outputs and outcomes	Not Applicable0	0	empty	Not Applicable0		Okay	
3.1.10	Public- Private Partnerships (PPP) - The process of the selection of the private sector party (concessionaire etc.)	Not Applicable0	0	empty	Not Applicable0		Okay	
3.1.11	Public- Private Partnerships (PPP) - All payment made under the PPP project	Not Applicable0	0	empty	Not Applicable0		Okay	
3.2	Are the details of policies / decisions, which affect public, informed to them[Section 4(1) (c)]							
3.2.1	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Policy decisions/ legislations taken in the previous one year	Fully Met	16.67	16.67	Yes, the details regarding revision in academic programmes being offered by this Institution is provided to	Fully Met	16.67	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					the public domain by updating in the website as and when the changes are occurred. The details are available under the link https://www.iisertvm.ac.in/pages/bs_ms_programme			
3.2.2	<p>Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive</p> <p>- Outline the Public consultation process</p>	Fully Met	16.67	16.67	<p>All the policy decisions related to the institute is implemented after due consultation and approval of the Board of Governors, Finance Committee, Senate and Buildings Works Committee. (as applicable as per</p>	Fully Met	16.67	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					delegated powers wide NITSER act and Statutes)			
3.2.3	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive- Outline the arrangement for consultation before formulation of policy	Not Applicable	0	0	empty	Not Applicable	0	Okay
3.3	Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)]							
3.3.1	Use of the most effective means of communication - Internet (website)	Fully Met	50	50.00	Information about the activities of the Institute are updated in the official website www.iisertvm.ac.in time to time.	Fully Met	50.00	Okay
3.4	Form of accessibility of information manual/ handbook[Section 4(1)(b)]							
3.4.1	Information manual/handbook available in electronic format	Fully Met	25	25.00	Yes, IISER ACT and Statutes IISER's Council Board of Governors Senate Finance Committee Building and Works Committee	Fully Met	25.00	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					Faculty Manual GFR Purchase Rules R & D Manual BSMS Guide Book of Regulations BS-MS Syllabus Int. PhD Guide Book of Regulations Int. PhD Syllabus PhD Guide Book of Regulations			
3.4.2	Information manual/handbook available in printed format	Fully Met	25	25.00	Yes	Fully Met	25.00	Okay
3.5 Whether information manual/ handbook available free of cost or not [Section 4(1)(b)]								
3.5.1	List of materials available Free of cost	Fully Met	25	25.00	IISER ACT and Statutes IISER's Council Board of Governors Senate Finance Committee Building and Works Committee Faculty Manual GFR	Fully Met	25.00	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					Purchase Rules R & D Manual BSMS Guide Book of Regulations BS-MS Syllabus Int. PhD Guide Book of Regulations Int. PhD Syllabus PhD Guide Book of Regulations			
3.5.2	List of materials available at a reasonable cost of the medium	Fully Met	25	25.00	IISER ACT and Statutes IISER's Council Board of Governors Senate Finance Committee Building and Works Committee Faculty Manual GFR Purchase Rules R & D Manual BSMS Guide Book of Regulations	Fully Met	25.00	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					BS-MS Syllabus Int. PhD Guide Book of Regulations Int. PhD Syllabus PhD Guide Book of Regulations			
Total			208	208		208	208	

4 E-Governance

4.1 Language in which Information Manual/Handbook Available [F No. 1/6/2011-IR dt. 15.4.2013]

4.1.1	Hindi	Fully Met	9.52	9.52	https://www.iisertvm.ac.in/files/read/iisertvm-annual-report-2024-english	Fully Met	9.52	Okay
4.1.2	English	Fully Met	9.52	9.52	https://www.iisertvm.ac.in/files/read/iisertvm-annual-report-2024-hindi	Fully Met	9.52	Okay
4.1.3	Vernacular/ Local Language	Fully Met	9.52	9.52	https://www.iisertvm.ac.in/files/read/iisertvm-annual-report-2024-hindi	Fully Met	9.52	Okay
4.2	When was the information Manual/Handbook last updated?[F No. 1/6/2011-IR dt 15.4.2013]							
4.2.1	Last date of Annual updation	Fully Met	28.57	28.57	Jan 2025 Details are updated	Fully Met	28.57	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					whenever the changes are occurred.			
4.3	Information available in electronic form[Section 4(1)(b)(xiv)]							
4.3.1	Details of information available in electronic form	Fully Met	9.52	9.52	All the information available in electronic form can be accessed through www.iisertvm.ac.in . The details are available under this link https://www.iisertvm.ac.in/files/read/rti20200406_4_3_i	Fully Met	9.52	Okay
4.3.2	Name/ title of the document/record/ other information	Fully Met	9.52	9.52	https://www.iisertvm.ac.in/pages/iiser_act_and_statutes https://www.iisertvm.ac.in/faculty https://www.iisertvm.ac.in/staff/altindex https://www.iisertvm.ac.in/files/read/rti20200406_4_	Fully Met	9.52	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					3_ii			
4.3.3	Location where available	Fully Met	9.52	9.52	www.iisertvm.ac.in	Fully Met	9.52	Okay
4.4 Particulars of facilities available to citizen for obtaining information[Section 4(1)(b)(xv)]								
4.4.1	Name & location of the facility	Fully Met	7.14	7.14	Any citizen who intends to obtain information under RTI act, 2005 may apply the request to Public Information Officer, IISER Thiruvananthapuram, Maruthamala P.O, Vithura Grama Panchayath, Thiruvananthapuram - 695551 or through https://rtionline.gov.in	Fully Met	7.14	Okay
4.4.2	Details of information made available	Fully Met	7.14	7.14	Matters related to the affairs of IISER Thiruvananthapuram	Fully Met	7.14	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
4.4.3	Working hours of the facility	Fully Met	7.14	7.14	9:00 am to 5:30 pm. Citizens can apply through online https://rionline.gov.in	Fully Met	7.14	Okay
4.4.4	Contact person & contact details (Phone, fax, email)	Fully Met	7.14	7.14	Mr S Harihara krishnan Dy. Registrar, Public Information Officer , IISER TVM, Maruthamala P.O, Vithura Gramam Panchayath, Thiruvananthapuram-695551 Ph:0471-2778164 pio@iisertvm.ac.in Registrar Appellate Authority IISER TVM, Maruthamala P.O, Vithura Gramam Panchayath, Thiruvananthapuram-695551	Fully Met	7.14	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					Ph:0471-2778 006/2778044 registrar@iisert vm.ac.in			
4.5	Such other information as may be prescribed under Section 4(i) (b)(xvii)							
4.5.1	Grievance redressal mechanism	Fully Met	4.1	4.10	The grievances can be lodged through link https://pgportal.gov.in/signin . The Registrar of the Institute is the nodal officer towards resolving the grievances received through Public Grievance portal. Address Indian Institute of Science Education and Research Thiruvananthapuram (IISER TVM) Maruthamala	Fully Met	4.10	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					P.O Vithura Thiruvananthapuram Kerala, India PIN- 695551 https://www.iisertvm.ac.in/pages/reaching_iiser_permanent_campus			
4.5.2	List of completed schemes/ projects/ Programmes	Fully Met	4.1	4.10	https://www.iisertvm.ac.in/pages/annual_report	Fully Met	4.10	Okay
4.5.3	List of schemes/ projects/ programme underway	Fully Met	4.1	4.10	https://www.iisertvm.ac.in/files/read/r-and-d-project-info-fy-2023-24	Fully Met	4.10	Okay
4.5.4	Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract	Fully Met	4.1	4.10	https://eprocure.gov.in/cppr/resultoftendersnew/cpppdata/byU1c1a2FXRnVJRWx1YzNScGRIVjbau0J2WmlCVFkybGxibU5sSUWVa2RXTmhkR2x2YmlCaGJtUWdVbVZ6WldGeVk	Fully Met	4.10	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					yZ2dMU0JVY UdseWRYWm hibUZ1ZEdoa GNIVnlZVzA9 QTEzaDFBM TNoMUExM2 gxQTEzaDFN akF4T1E9PU ExM2gxVUh WaWJHbHph R1Zr			
4.5.5	Annual Report	Fully Met	4.1	4.10	https://www.iisertvm.ac.in/pages/annual_report	Fully Met	4.10	Okay
4.5.6	Frequently Asked Question (FAQs)	Fully Met	4.1	4.10	https://www.iisertvm.ac.in/faqs/	Fully Met	4.10	Okay
4.5.7	Any other information such as - (a) Citizen's Charter, (b) Six monthly reports on the performance against the benchmarks set in the Citizen's Charter	Not Applicable	0	0	empty	Not Applicable	0	Okay
4.6	Receipt & Disposal of RTI applications & appeals [F.No 1/6/2011-IR dt. 15.04.2013]							
4.6.1	Details of applications received and disposed	Fully Met	14.29	14.29	https://www.iisertvm.ac.in/files/read/quarterly_return_2020_01_13	Fully Met	14.29	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					tps://www.iisertvm.ac.in/files/read/quarterly_return_r2019_20_2021_06_30 https://www.iisertvm.ac.in/files/read/quarterly_return_2021_22 http://www.iisertvm.ac.in/files/read/rti-applications-22-23 http://www.iisertvm.ac.in/files/read/rti-applications-23-24 http://www.iisertvm.ac.in/files/read/rti-applications-24-25			
4.6.2	Details of appeals received and orders issued	Fully Met	14.29	14.29	https://www.iisertvm.ac.in/files/read/quarterly_return_2020_01_13 https://www.iisertvm.ac.in/files/read/quarterly_return_2019_20 https://www.iiser	Fully Met	14.29	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					tvm.ac.in/files/read/quarterly_return_r2019 20_2021_06_30 https://www.iisertvm.ac.in/files/read/quarterly_return_2021_22 https://www.iisertvm.ac.in/files/read/rti-applications-22-23 https://www.iisertvm.ac.in/files/read/rti-applications-23-24 https://www.iisertvm.ac.in/files/read/rti-applications-24-25			
4.7	Replies to questions asked in the Parliament[Section 4(1)(b)(xvii)]							
4.7.1	Details of questions asked and replies given	Not Applicable	0	empty	Not Applicable	0	Okay	
Total			167	167		167	167	
5	Information as may be prescribed							
5.1	Such other information as may be prescribed [F.No. 1/2/2016-IR dt. 17.8.2016, F No. 1/6/2011-IR dt. 15.4.2013]							
5.1.1	Name & details of - (a) Current CPIOs & FAAs, (b) Earlier CPIO & FAAs from 1.1.2015	Fully Met	20	20.00	Mr S Harihara krishnan Dy. Registrar, Public Information Officer , IISER	Fully Met	20.00	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL	
					TVM, Maruthamala P.O, Vithura Gramma Panchayath, T hiruvananthap uram-695551 Ph:0471-2778 164 pio@iisert vm.ac.in Registrar, FAA IISER TVM, Maruthamala P.O, Vithura Gramma Panchayath, T hiruvananthap uram-695551 Ph:0471-2778 164 b) Mr S H ariharakrishna n Dy.Registrar IISER TVM, Maruthamala P.O, Vithura Gramma Panchayath, T hiruvananthap uram-695551 Asst.Registrar IISER TVM,				

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					Maruthamala P.O, Vithura Gramma Panchayath, T hiruvananthap uram-695551 Registrar, FAA IISER TVM, Maruthamala P.O, Vithura Gramma Panchayath, T hiruvananthap uram-695551 Ph:0471-2778 164			
5.1.2	Details of third party audit of voluntary disclosure -(a) Dates of audit carried out , (b) Report of the audit carried out	Fully Met	20	20.00	https://www.iisertvm.ac.in/files/read/third-party-audit-report-2024-07-04	Fully Met	20.00	Okay
5.1.3	Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD - (a) Date of appointment , (b) Name & Designation of the officers	Fully Met	20	20.00	15th April 2021 Mr S Hariharakrishnan Dy. Registrar, Public Information Officer , IISER TVM, Maruthamala P.O, Vithura	Fully Met	20.00	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					Gram Panchayath, T hiruvananthap uram-695551 Ph:0471-2778 164 pio@iisert vm.ac.in			
5.1.4	Consultancy committee of key stake holders for advice on suo-motu disclosure - (a) Dates from which constituted, (b) Name & Designation of the officers	Not Applicable	0	0	empty	Not Applicable	0	Okay
5.1.5	Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI - (a) Dates from which constituted, (b) Name & Designation of the Officers	Not Applicable	0	0	empty	Not Applicable	0	Okay

Total

60 60 60 60

6 Information Disclosed on own Initiative

6.1 Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information [Section 4(2)]

6.1.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information	Partially Met	25	12.50	All the details pertaining to the academic matters of the Institute are provided in the website www.iisertvm.ac.in	Partially Met	12.50	Okay
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6.2 Guidelines for Indian Government Websites (GIGW) is followed (released in February, 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Public Grievance and Pensions, Govt. Of India)

6.2.1	Whether STQC certification obtained and its validity	Not Applicable	0	0	empty	Not Met	0	Okay
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Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
6.2.2	Does the website show the certificate on the Website?	Not Applicable	0	0	empty	Not Met	0	Okay
	Total		25	13		50	13	
	Grand Total		680	667		705	667	